

BAMPTON PARISH COUNCIL
MINUTES OF COUNCIL MEETING ON 13th NOVEMBER 2019 AT 7PM IN THE
TOWN HALL

PRESENT: Cllrs J Allinson (Chair), D Clarke, P Smith, S Homer, S Taylor, S McLaren, P Foster, R McBrien, H Rainey.
 IN ATTENDANCE: Mrs C Street (Clerk), District Cllr J Mills, County & District Councillor Ted Fenton.

278/2019 Apologies for absence: Cllrs D Bamber, R Smith.

279/2019 Variation of order of business: None.

280/2019 Declarations of interest: None.

281/2019 Discussion with Huw Thomas, Thames Water representative

Local issues with sewers in Bampton, and new housing development sewer requirements were discussed, with feedback from the Parish Council so that this can be taken back to Thames Water.

- Anna Elliot, at Thames Water, will advise on specific Mount Owen Road development requirements.
- Clerk to write official letter to Huw (at huw.thomas@thameswater.co.uk) asking 'What is the capacity of the sewage plant in Bampton?' & 'where/who do we ask the question of whether the sewage plant will meet capacity if we have any future development plans?'
- Councillors to email Steve McLaren with relevant issues, including low water pressure

282/2019 District & County Councillors' Reports:

COUNTY COUNCIL: A40 improvements; bus services need improvements; Expressway; Mineral and Waste Plan part two proposals approved by cabinet; new youth opportunity fund to support existing or new youth provision; councillor priority fund bids need to be in by January; electric car charging points.

DISTRICT COUNCIL: Empty Property Strategy to give assistance to bring the 450 empty properties in West Oxon back into use; Climate Change manager is in place; begin rolling out electric charging points in the spring, & identifying houses for solar panels; 'One Public Estate' how to make better use of buildings in the public estate; bin by noticeboard on Bridge Street has been removed and is due to be replaced. Other bin related queries to be sent to James Mills for him to follow up.

283/2019 Confirmation of minutes: The minutes of the meeting held on 9th October 2019 were signed as a true record.

284/2019 Actions update: See attached list.

285/2019 Public participation: None.

286/2019 Notices of planning decisions: Emailed to councillors but not discussed at this meeting.

287/2019 Planning applications:

<p>19/02719/RES Deadline 7th Nov</p>	<p>Reserved Matters application for the construction of 160 dwellings and provision of public open space with associated infrastructure and earthworks, pursuant to outline planning permission 16/03415/OUT. Land East Of Mount Owen Road Bampton All our previous objections stand, and are available West Oxon District Council planning website. Cllr McBrien to collate comments.</p>
<p>19/03125/LBC 19/03124/HHD</p>	<p>Alterations to include a single storey extension, removal of internal and external walls, alterations to fenestration and creation of new entrance hall. Single storey extension. Shillbrook Barn Landells. No objections.</p>

288/2019 Finance and Accounts for Payment:

The following payments were approved in accordance with the budget:

Transfer of funds from PC Unity current account to new Unity savings account	Allotment plot deposits Ringfenced allotment parking money Ringfenced website money	£375 £3000 7500
Recreation Ground	Remainder of grant for 19-20 financial year	£3000
Jacky Allinson	Reimbursement for meeting refreshments	£12.18
Pyrotec	Emergency lighting maintenance agreements for Town Hall	£134.40
Pyrotec	Fire alarm testing & emergency lighting maintenance Old School Community Centre	£404.40
AW Mobbs	Play bark	£85.20
Alden	Boiler leak call out at Old School Community Ctr	£124.80
Diana Alcock	Planting in Market Square	£67.46
Peter Oakey	Rotivating and spraying allotments	£50
AK Timms	Bark, edging and waterproofs	£49.37
Royal British Legion	Poppy Wreath	£50 CHQ
Chris Smith	Mowing	£1611
Frank Egerton	Refund of allotment rent paid in error	£10
Alden	Old School Community Centre hot was system	£562.80
Pauline Smith	Refreshments for meetings	£4.42

289/2019 Mercury Court Playing Field Report: A report was sent prior to meeting and no resolutions were made.

290/2019 The Old School Community Centre (TOSCC) Report: A report was sent prior to meeting and no resolutions were made.

291/2019 Cemetery report: 3 quotes were received for the water pipe installation to the newly purchased land to extend the cemetery. Further to more checks, we agree to accept the lowest quote, or the most appropriate.

- Grave diggers need a letter to ask them to take away their refuse in future.
- Agreed to a get a skip for the pile of refuse, plus help to clear it.
- Fencing to be erected after the harvest 2020.

292/2019 Allotment report: A report was sent out prior to the meeting and the following resolutions were made: £220 to cut top of hedge was agreed.

293/2019 Town Hall report: A report was sent out prior to the meeting and no resolutions were made.

294/2019 Highways, Flooding & Trees update: A report was sent out prior to the meeting and the following resolutions were made: the quote for 5 x lime trees £280 for alongside the church to replace the removed ones was not agreed until an overall price including planting is considered.

295/2019 IT committee update: email migration to office 360 is complete; file storage & sharing is being set up. Global signature & disclaimer to be instated

296/2019 Correspondence: Emails received have all been included under other headings on the agenda, where appropriate.

- Notification of VE Day 75th anniversary 8-10 May 2020.
- Copy of letter sent to District Council re. planning comments for Little Place, Lavender Square, for information only.

- 297/2019 Report on village matters (received after agenda was set):
- Parking at the end of New Road is due to current building development. Cllr Allinson to report again to PCSO and write to Blue Cedar Homes.
 - We have been advised that the Beam is not going to be out in print any longer. Cllr Foster to contact Beam editor for further information.
- 298/2019 Library update: Update to be emailed to all councillors after the meeting. County Council have agreed to give books up to April 2021, after this a team of 18 volunteers will run the library. The library have requested a grant of £2000 a year (from 2021) from the parish council to cover further costs. This will be considered when setting the budget for 21/22 financial year.
- 299/2019 Risk register: The latest review of risk register was adopted.
- 300/2019 Neighbourhood Plan: It was agreed to use the parish boundary as the boundary for the plan and let WODC know what we intend to do. We need to buy a map to mark the boundary. It was agreed to have a budget heading in the parish council budget for Neighbourhood Plan and to allocate £2000 for next financial year.
- 301/2019 HR committee: An update was given for information only.
- 302/2019 Christmas Lights Event: A budget of £200 was agreed for the new Christmas lights & star. PS/JA to consult Doris (& Mick) Cleaver and PS to pass background information to Vicar

With no further business to discuss the meeting finished at 9.50pm.

Signed..... Dated.....

ACTIONS

ITEM	ACTION TAKEN/UPDATE	NAME	BY DATE
Post Office WC	Apply for listed building consent	JA/RS	On going
Speeding data	No statistics were available from the PCSO. Write to local inspector	JA	On going
S 106 funding	Find out where this has been spent	SH, SM	On going
Tourist management	Chris Jackson of WODC agreed to come for walkaround, no response was received so will keep chasing	PS	On going
ERP	Complete organisation of table top exercise	RS	On going
Move office	Make plan and get quotes	HR cttee	On going
Business cards	Place order	PS	On going
Planning comments	Collate and send into WODC	RM	asap
Thames water	Write to Huw Thomas with questions	JA/Clerk	Dec
Grave diggers	Write asking them to clear up	Clerk	Dec
Skip	Order for cemetery	HR	Dec