

BAMPTON PARISH COUNCIL
MINUTES OF COUNCIL MEETING ON 12th FEBRUARY 2020 AT 7PM IN THE TOWN
HALL

PRESENT: Cllrs J Allinson (Chair), D Clarke, P Smith, S Homer, S Taylor, R Smith, S McLaren.
 IN ATTENDANCE: Mrs C Street (Clerk), District Cllr J Mills.

- 21/2020 Apologies for absence: Cllrs D Bamber, R McBrien, P Foster, H Rainey, County & District Cllr. Ted Fenton.
- 22/2020 Variation of order of business: None.
- 23/2020 Declarations of interest: None.
- 24/2020 Chairman of Bampton branch of British Legion: No report given due to speaker not attending meeting.
- 25/2020 District & County Councillors' Reports:
 COUNTY COUNCIL: Follow up with county council needed for proposed electric car charging project in Bampton; Funding available for buses.
 DISTRICT COUNCIL: Fly tipping; Council tax increases; Leisure facilities strategy; Minerals and waste; Community infrastructure levy (CIL) coming forward to consultation; Electric vehicle charging points in West Oxfordshire; discussion of parking issues at the end of New Road due to building site contractor vehicles; Cllr Mills to investigate what parking restrictions could be put in place, if any, to deter parking offences; Increase in traffic levels passing through Bampton.
- 26/2020 Confirmation of minutes: The minutes of the meeting held on 8th January 2020 were signed as a true record.
- 27/2020 Actions update: See attached list.
- 28/2020 Public participation: None.
- 29/2020 Notices of planning decisions: Emailed to councillors but not discussed at this meeting.
- 30/2020 Planning applications:

9/03436/FUL Deadline 31/1	Installation of an Equine Training Area/Manege. Land At Cobfield Aston Road Bampton. NO OBJECTIONS
20/00266/S73 Deadline 24/2	PROPOSAL: Variation of condition 2 planning permission 16/02448/FUL to allow the increase in height of one rear gable thus creating a further bedroom, changes to rear rooflights, replace ground floor rear window with french doors to living room and alterations to first floor to reposition stairs. Bournmead, Clanfield Road, Weald. OBJECTION to the increase in height of the rear gable as this would change the whole aesthetics of the rear elevation. It is noted that this is in a highly visible location as it is the first house as you come into Bampton along the Clanfield Road, and is also next to Bampton Castle.
20/00277/HHD Deadline 24/2	Demolition of existing single storey rear extensions and erection of two storey replacement extension. Clovelly 4 Broad Street NO OBJECTION
20/00382/FUL Deadline 2/3	<i>Erection of a detached dwelling. Land South East Of Grayshott House High Street Bampton.</i> This application was received too late for the published agenda and discussion at this meeting, however date for an extra planning meeting was agreed for Wed 26th February.

31/2020

Finance and Accounts for Payment:

The following payments were approved in accordance with the budget:

Pyrotec	Old school community centre fire alarm maintenance	£129.60
Angela Bell	Emergency Response Plan day refreshments	£23.62
E Wileman and sons	Window cleaning at Old school community centre & town hall	£60
Pyrotec	Smoke detectors	£594
Jacky Allinson	Refreshments from chairman's allowance	£204

The following credit card payments were made according to prior agreement or following the terms of our standing orders where necessary:

Argos	Radiator for town hall	£159.99 (JA)
Argos	Fan heater	£19.99 (JA)
HiViz	12 x high vis vests for Emergency Response Plan	£29.90 (CS)
Screwfix	10 x no-parking traffic cones	£99.90 (CS)

32/2020

Mercury Court Playing Field Report: No issues to report.

33/2020

The Old School Community Centre (TOSCC) Report: A report was sent prior to meeting and the following resolutions were made:

- One quote has been received from the current maintenance contractors to replace emergency lighting system batteries, however it was agreed to get a further quote before making a decision.

34/2020

Cemetery report: A report was sent out prior to the meeting but no resolutions were made due to councillor absence.

35/2020

Allotment report: A report was sent out prior to the meeting and the following resolutions were made:

- Allotment legislation states that we must cover costs but not make a profit, therefore plot charges are to be increased over 5 years to bring this in line. Allotment holders to be given the appropriate notice.

36/2020

Town Hall report: A report was sent out prior to the meeting and the following resolutions were made:

- Installing WC at the post office: 3 quotes were received. It was agreed to get a quote from a 4th contractor before making a decision, and then to accept the lowest quote.
- Town hall council chamber refurbishment: A quote was received for the entire job (including sandblasting and repointing the stone work, woodwork, plumbing and electrics) however, as we had already accepted separate quotes for some individual phases of this project (carpentry, electrics) it was agreed to go back to that contractor and find out if they would just quote for the sandblasting element on its own, and to then also seek a second quote for this. It was agreed for councillor R Smith to then go ahead with the lowest sandblasting quote (up to maximum price of £4000 + VAT).

37/2020

Highways, Flooding & Trees update: A report was sent out prior to the meeting it was agreed that Cllr McLaren would make further investigations into:

- 20 mph speed limit (although it was noted the police do not enforce the current 30mph limit).
- Mobile speed limit repeater signs with a happy/sad face.
- Speed detection gun training would be given by County Council if a neighbourhood action group was set up to use this.
- The Parish council would like to thank the Friends of St Mary's for planting new trees alongside the churchyard at Church Close.

38/2020

Correspondence:

- Church Commissioners response to enquiry about land off Landells was noted.

- Letter from Robert Courts MP with info on surgeries for residents was noted.

- 39/2020 Report on village matters (received after agenda was set):
- There is no update from Blue Cedar Homes regarding their request for suggestions for their Project Community Fund.
- 40/2020 District Council’s proposed tourism management actions which include the suggestion of a community order to ban all coaches from Church Close was discussed in principal. It was agreed to send a formal letter to the district council to thank them for meeting with Cllr P Smith, and to ask what the benefits of the proposals would be before we formally comment on this.
- 41/2020 Parish council business cards: The wording and price of £95 + VAT for 250 business cards was agreed.
- 42/2020 Section 106 funding from Cala Homes:. It was agreed for Cllr Smith to draft a Freedom of information request to Oxfordshire County Council gather this information into what money has been already been given out, and what is still to come.
- 43/2020 Small field owned by the Church Commissioners on Landells: The suggestion of listing this as a Community Asset could not be considered until we have ascertained whether this is a viable option. Cllr McBrien to investigate.
- 44/2020 IT committee update: An update was sent out prior to the meeting; The HR committee have volunteered to trial using SharePoint for their document storage before rolling this out to the whole council.
- 45/2020 Emergency Response Plan (ERP) update: The ERP scenario exercise day was very useful for all who attended; Cllr R Smith to investigate costs for the generator hook up; ERP needs some phone numbers updating.
- 46/2020 Street naming for housing development on Land East of Mount Owen Road. Historically the parish council have opted to name new streets after former Bampton residents, so would like to continue this tradition. All suggestions must be of people who are no longer alive (with permission from relatives) and who have a clear connection with the village. Councillors to send name suggestions for 8 streets and 1 block of flats to Cllr Allinson, then vote on their preferred choices to send into District Council for approval.

With no further business to discuss the meeting finished at 10pm.

Signed..... Dated.....

ACTIONS

ITEM	ACTION TAKEN/UPDATE	NAME	BY DATE
Post Office WC	Apply for listed building consent. Moving forward.	JA/RS	On going
Speeding data	No statistics were available from the PCSO. Write to local inspector	JA	On going
S 106 funding	Find out where this has been spent.	SH, SM	On going
Move office	Make plan and get quotes	HR cttee	On going
Beam	Make contact	PF	On going
Oakwood Gate bins	Send map of bin locations	SH	On going
Taylor Wimpey bin provision	Look at section 106	J Mills	On going
Extra planning meeting	Clerk to arrange	Clerk	26 Feb
Post Office WC	Get extra quote	RS	March
Council chamber	Get extra quotes for sand blasting	RS	March
Traffic management	Investigation into speed limit signs, 20mph, speed gun training	SM	March
Tourism management	Write to WODC	PS	March
Business cards	Place order	PS	March
FOI request	TO WODC for section 106 information	PS	March

Field on Landells	Look into community asset options	RM	March
Sharepoint	HR committee to trial	IT c'ttee	March
ERP	Generator hook up options	RS	March
Street names	Send suggestions to Cllr Allinson; Cllr Clarke to put in excel; all vote	JA/DC/all	March
Blue Cedar homes	Request update on funding	JA	March