

**BAMPTON PARISH COUNCIL**  
**MINUTES OF COUNCIL MEETING ON 11<sup>th</sup> DECEMBER 2019 AT 7PM IN THE TOWN HALL**

PRESENT: Cllrs J Allinson (Chair), D Clarke, P Smith, S Homer, S Taylor, P Foster, R McBrien, H Rainey.  
 IN ATTENDANCE: Mrs C Street (Clerk), District Cllr J Mills.

303/2019 Apologies for absence: Cllrs D Bamber, R Smith, S McLaren, County & District Councillor Ted Fenton

304/2019 Variation of order of business: None.

305/2019 Declarations of interest: None.

306/2019 District & County Councillors' Reports:  
 COUNTY COUNCIL: Care leavers update.  
 DISTRICT COUNCIL: Update re. rubbish and dog waste bins; WODC will pay all costs pre-2003 but after 1 April 2003 shared cost of PC emptying and servicing & WODC installing; suggestion of swapping bin outside Emmie's on bridge street with bus stop by Romany Inn (with costs being picked up by WODC), & trial of a bin monitoring gadget to detect how full the bin is and how often it needs emptying; the trial monitoring was agreed; Bins on Oakwood gate; Taylor Wimpey housing development site bins to be discussed after Section 106 agreement has been consulted.

307/2019 Confirmation of minutes: The minutes of the meeting held on 13th November 2019 were signed as a true record.

308/2019 Actions update: See attached list.

309/2019 Public participation: None.

310/2019 Notices of planning decisions: Emailed to councillors but not discussed at this meeting.

311/2019 Planning applications:

19/02371/FUL <b>DEADLINE 4/12</b>	Erection of eighteen independent living units for the elderly and associated works. <b>Lavender Place Queen Street.</b> <b>Please note that our comments have already been received by WODC; with regards all minor amendments our previous comments still stand.</b>
19/02639/S73  18/03152/FUL <b>Deadline 13/12</b>	Non-compliance with condition 2 of planning permission 18/03152/FUL to allow changes to east and west elevations, addition of air source heat pump, re-location and design of garage and boundary wall to be built of stone and brick (amended). Erection of new detached dwelling and outbuildings to include garage, store and garden shed. Formation of two openings in boundary walls, erection of new 2.40m high stone wall to match existing. <b>Land North Of Little Place Lavender Square.</b> <b>No further comments are required.</b>
19/03282/HHD <b>Deadline 24/12</b>	PROPOSAL: Alterations to approve application 16/02413/HHD to allow two storey rear extension, single storey side extension, conversion of roof space and erection of detached garage, changes to fenestration and vehicular access. <b>Weald Manor Farm Weald Street Weald.</b> <b>We are mindful that the development is reaching 'over-development' levels. As previously stated in our May 10<sup>th</sup> 2019 comments: "We do not object to the changed development, however, as the house (as it was stated on the planning application at that time) was for a farm managers house we would like to ensure</b>

	<b>that an agricultural tie is included, as per our comments for the original planning permission, now that the 6 dwellings on the adjacent land (15/02150/FUL) have been built.”</b>
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312/2019 **Finance and Accounts for Payment:**

The following payments were approved in accordance with the budget:

Margaret L Johnson	Printer ink	£52.16
Cathy Street	Stamps, broadband & mileage	£75.98
Wychwood Gardener	Old School Community Centre gardening	£134
Wychwood Gardener	Town Hall gardening	£114
Banbury memorials	'Reserved stones' for cemetery	£900
Pyrotec	Call out to Old School Community Centre	£180
Gutterclear	Town Hall gutters	£233.57
Pauline Smith	Mileage claim	£9
Richard McBrien	Xmas tree star reimbursement	£69.99
Chris Smith	Nov mowing & cemetery clearing	£2236

313/2019 **Precept request:** Finance & General Purpose committee would like to meet one more time to finalise recommendations for budget for 2020-21 before the precept request is agreed. This will be on the January agenda.

314/2019 **Mercury Court Playing Field Report:** No issues to report.

315/2019 **The Old School Community Centre (TOSCC) Report:** A report was sent prior to meeting and no resolutions were made.

316/2019 **Cemetery report:** A report was sent out prior to the meeting and no resolutions were made.

317/2019 **Allotment report:** A report was sent out prior to the meeting and the following resolutions were made: it is costing the council £20 water & £55 per full plot. Rent increases to be reviewed. Tenants need a year's notice for the following changes: charge for water; bonfires; remove trees on leaving; agreed structures must be on bearers, toughened glass or plastic on windows, no sprinklers or hosepipes overnight, no ban on hosepipes; tenants to insure their own property.

318/2019 **Town Hall report:** A report was sent out prior to the meeting and the following resolutions were made: Post office door is hung the wrong way. It was agreed to leave it as it is.

319/2019 **Highways, Flooding & Trees update:** A verbal update was given to the chairman prior to the meeting; all councillors to report back on the completion of the yellow & parking space lines detailed in the Road Traffic Order.

320/2019 **IT committee update:** Email migration is complete; set up of shared folders and calendars; folder management admin policy; management of confidential HR folder; website to be discussed in the new year.

321/2019 **Correspondence:** Emails received have all been included under other headings on the agenda, where appropriate.

- Request for grant to St Mary's Church. £1000 agreed.
- Comments on 'build out' crossing in the High Street. It was agreed to pass this onto county council highways authority who designed and installed the scheme.
- Request to hire Town Hall for Downton Abbey photobooth for the tourists. It was decided that the room will not be available as it will be used as an office, but that the archive may be a suitable venue.

- Request for Traffic calming in Buckland Road. The parish council are happy to support this, however, there is no funding available at this time. We will put the request to county highways department. It was agreed to request money from the Councillor Community Fund for 30 mph signs throughout the village.

322/2019 Report on village matters (received after agenda was set):

- It was brought to our attention that local residents have concerns about Lavender Place development; ask Cllr R Smith to register to speak about this at District council planning department lowlands committee meeting.
- Christmas Fair was successful.
- The grass area at the end of new road has been fenced off to prevent parking there.

323/2019 Bampton Beam update: There is no update as we have been unable to get hold of the editor. Cllr Foster to try and contact him again in the new year.

324/2019 Venue for Parish Council New Year's meal: Cllr Allinson and the clerk to decide.

325/2019 Public Arts Committee update: An update was given.

326/2019 Emergency Response Plan (ERP) update: A report was sent prior to the meeting and no resolutions were made.

327/2019 RAF liaison group: An update was given. Cllr P Smith has asked for complaint statistics. It was agreed to take up Tom Buxton's (chairman of Bampton branch of British Legion) offer to come and speak at a parish council meeting in the new year.

328/2019 Tourism liaison update: A meeting is taking place this week.

329/2019 Lengthsman's update: Bushey Row bus stop vandalism. Agreed to contact Ubico to clear this up; bus shelter in Broad Street is being used as a meeting place. PCSO Colin Davies has been informed.

With no further business to discuss the meeting finished at 8.55pm.

Signed..... Dated.....

**ACTIONS**

ITEM	ACTION TAKEN/UPDATE	NAME	BY DATE
Post Office WC	Apply for listed building consent	JA/RS	On going
Speeding data	No statistics were available from the PCSO. Write to local inspector	JA	On going
S 106 funding	Find out where this has been spent	SH, SM	On going
Move office	Make plan and get quotes	HR cttee	On going
Business cards	Place order & discuss content	PS	On going
'Build out' comments	Pass to county council highways authority	Clerk	Dec
Town hall hire	Reply to query	Clerk	Dec
Traffic calming Buckland Rd	Request funding from councillor community fund for 30pmh signs; pass general query onto highways dept	JA	Jan
Lowlands committee	Register to speak about Lavender Place	RS	Dec
Beam	Make contact	PF	Jan
Meal	Choose date and venue	JA Clerk	Dec
RAF liaison	Arrange guest speaker at Feb pc meeting	PS	Jan
Bus shelter vandalism	Contact ubico	PS	Jan
Bin at Romany/Emmies	Email all & count votes	PS	Jan
Oakwood Gate bins	Decide on locations	SH, JA	Jan