

BAMPTON PARISH COUNCIL
Ordinary meeting of the council held on
8 May 2013 at 7.30 pm in the Town Hall

PRESENT; Cllr J Allinson, in the Chair, Cllr R Wilkins, Cllr P Smith, Cllr H Rainey, Cllr J Downing, Cllr G Pursey, Cllr M Dowding, D. Cllr M Barrett

APOLOGIES; Cllr D Turner, Cllr G Gascoigne, D. Cllr M Booty.

IN ATTENDANCE; Mrs S Radband, Clerk to the Parish Council and Mrs Catherine Street in-coming Clerk
PUBLIC; 0

Mrs Catherine Street was introduced to the Council as the in-coming Clerk to replace Mrs Sarah Radband who resigned.

13/414 Election of Chairman

Cllr. Jacky Allinson was proposed as Chairman by Cllr. R Wilkins, and seconded by Cllr. Marion Dowding. Cllr. Allinson accepted the position, and advised that she would carry out her duties to the best of her abilities, and in line with the Council's policies, procedures, and Code of Conduct, etc.

13/415 Election of Vice-Chairman

Cllr. Richard Wilkins was proposed by Cllr J Allinson and seconded by Cllr. G Pursey. Cllr. Wilkins accepted the position.

13/416 ELECTIONS OF COMMITTEES & ASSIGNMENT OF AREAS OF RESPONSIBILITY

The following appointments were proposed to be made en masse by Cllr Allinson, ~~seconded by Cllr Norman~~, and unanimously supported:

Cllr. Allinson	Finance & General Purposes Committee Planning Committee Lease & Contract Negotiations NAG RAF Liaison
Cllr. Wilkins	Finance & General Purposes Committee Planning Committee Lengthsman, Footpaths, Trees & Shrubs Parish Transport Representative Projects
Cllr. Dowding	Bush Club Representative Bampton CoE School Governors (OCC Appointment) Allotments Bampton Community Shop Disbursement
Cllr H Rainey	Cemetery Library <i>finance</i>
Cllr J Downing	Play parks Library

Cllr. Turner	Planning Committee The Old School Community Centre Bampton Community Shop Disbursement Committee Finance and General Purposes Committee
Cllr. Pursey	Recreation Ground Recreation Ground Liaison Committee Highways
Cllr. Gascoigne	Flood Prevention Working Group Mercury Court & Pembroke Place Playgrounds Sandford Field
Cllr. P Smith	Recreation Ground Recreation Ground Liaison Committee Highways Village Hall Freedom of Information/Data Protection Risk Assessment
Council Nominees	Bampton Exhibition Foundation
Mr D Pullman	Bampton Exhibition Foundation
Mr D Hawkins	Bampton Exhibition Foundation
Mr D Hawkins	Flood Prevention Working Group

**Vacancies within the responsibilities of the job are; 1 x Finance, 2 x Planning, Town Hall, Grass Cutting, Seats and Benches,

13/417 Declarations of Interest

None given.

13/418 To sign minutes of last meeting

The minutes of the meeting held on 10th April 2013 were signed as a true record.

13/419– Matters arising

Highways walk around – This was due to take place on Monday 15th April, but unfortunately it was cancelled at the last minute. No contact has been relieved to arrange a different date.

Diamond Jubilee Commemorative Tree – A tree to commemorate the Diamond Jubilee of Queen Elizabeth has been planted in the Cemetery by Carterton Lions. A photo has been organised with Mr J Wildman.

WOA – The agenda in March stated that a cheque was raised for WOA grant for 2012-2013 of £660.00. This wasn't presented to the Council and was signed out of council some days later. It has now been delivered to WOA. A second cheque will be presented at this meeting for the grant not paid in 2011-2012. This has now been paid.

ROSPA – Cllr D Turner still has the original ROSPA inspection which was taken to photo copy. Clerk will ask for back.

ERP – Cllr's P Smith and R Wilkins has revised the ERP in a shorter version for publication in The Beam and a Long version has been revised for the Councillors. This has been distributed for comments which should be forwarded to Cllr P Smith please.

Annual Parish Meeting - Took place on 24th April in The Gallery, Bampton Town Hall. It was well attended by local parishioners.

Downton Abbey Map – No feedback has been received from Mr. Shuckburgh. Mrs J Westman has agreed for her village map to be used.

Cemetery Wall – Clerk to send a letter to the occupiers of Bampton manor to request the repair of the Cemetery wall. Ongoing.

31/420 Adoption of the revised ERP

Cllr J Allinson proposed that the revised ERP be accepted, subject to any amendments from Cllr's and be published in The Beam. All were in agreement.

13/421 County and District Councillors' Report

- 1) South Ambulance Trust was reported to be not doing very well. Their response times needed to improve. No more information has been received.
- 2) The Elections results were that ½ the majority was Conservative. 2 Cllr's were replaced by Conservative. 2x Cllr's resigned.

13/422 Finance and Accounts for Payment

Cllr H Rainey	£18.48	ESPO	£91.10
WODC – Cemetery rates	£195.00	BT – TOSCC	£31.29
WODC – TOSCC	£1755.60	Mr G Haslam	£16.42

13/423 Draft Accounts.

Following the Internal Audit for the accounts 2012/13 a letter was sent to Cllr's from Mrs. H Bowman, this was read out to all Cllr's present. Discussion of the points raised took place and amendments for the workings of the accounts were to be noted and auctioned. The Councillors approved the Annual Return which was signed and when the minutes are written will be sent to BDO, who are the External Auditors.

13/424 Appointment of new Clerk.

Mrs Catherine Street has been appointed as new Clerk. She will be given her contract for review and a start date.

13/425 Christmas Tree celebration.

Cllr G Pursey expressed a wish to make more of the Christmas Tree Celebrations. He proposed to include a small market where local craft people could exhibit and sell wares. This was accepted by the Council and will be put in The Beam.

13/426 Revised allotment rents

This will be held over to the next meeting.

13/427 Mercury Court Playing field Report.

There is some graffiti to be removed and a fence has been broken at the back of the play park, but this is not the Council's responsibility.

13/428 Planning applications

13/0482/P/FP – Alterations and erection of single storey extension. (To allow change to external appearance). 9 Glebelands, Bampton. *No objections*

13/0503/P/FP – Erection of single storey side and rear extensions. Prospect Cottage, New Road, Bampton. *This is a second application on this site. As with the first application the council would like to iterate that the footpath (4) which is proposed to be used as the access to the property is a public right of way. This said the property does have an old right of way to the back access, but the council wouldn't want to see this used as a regular access for public safety reasons. They have no objections to the building development.*

13/429 Correspondence

- A letter was received from the Royal British Legion informing us of a Ride of Respect to take place on 16th June.
- 123 Connect, the domain for the email addresses sent a letter with details for setting up a direct debit.

13/412 Any other business to consider

- Thames Valley Police have distributed paperwork giving information with regard to Rave Monitors. This was passed to Cllr P Smith.
- Bampton primary School is to raise £50,000.00 for a second classroom. This is being done in the form of selling bricks. BPC may consider purchasing a brick.
- For next agenda – Proposed Aston Road Development.

With no further business to discuss the meeting finished at 9.30pm

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Dated..... 12th June 2013