

## **BAMPTON PARISH COUNCIL - What We Do**

The following is a summary of the activities that Bampton Parish Council manages or gets involved in.

- Prepare the Council's annual budget and precept and managing expenditure to ensure it is in line with the annual budget.
- Examine and comment on planning applications in order to advise on areas of concern or other problems or implications which may result if the application is passed.
- Arrange on-site meetings with Oxfordshire County Council (OCC) Highways to inspect roads, footpaths, ditches, with a view to identifying areas requiring OCC attention.
- Oversee and manage the grass cutting activities under Council control - verges, cemetery, etc.
- Manage the allotments, overseeing the activities of the allotment holders in complying with the Terms & Conditions of their rental agreements.
- Nominate Councillors as members of committees to provide Council input on areas of interest and issues of importance to Bampton.
- Liaise with RAF Brize Norton with a view to keeping up to date with operational developments and issues which may impact Bampton.
- Manage various facilities under the control of the Council, such as The War Memorial, Town Hall, Old School Community Centre, Cemetery, playgrounds, etc., and keep them in good condition and in compliance with any legal requirements.
- Oversee the management of The Bampton Recreation Ground Charity facilities, including the development of the annual budget, and the monitoring of expenditure against forecast, and ensure that the facilities are kept in good condition and in compliance with any legal requirements. All Councillors are automatically trustees of The Bampton Recreation Ground Charity.
- Liaise with relevant authorities as necessary to ensure that Bampton's Streetscene is kept clean and tidy.
- Manage the operation of the Lengthsman, ensuring that his work is planned and executed in compliance with statutory requirements.
- Ensure that the Bampton Website is updated and managed in compliance with the Council's Publication Scheme.
- Develop and negotiate lease and contract Terms & Conditions when new leases and contracts are required or existing leases and contracts require renewal. Manage the leases and contracts.
- Advise on the provision of litter and dog refuse bins.
- Consider requests from local charities and other bodies for financial support from time to time within the council's legal obligations and abilities.
- Liaise with and lobby the police and the Neighbourhood Action Group for support in areas such as speed monitoring and crime prevention
- Lobby Oxfordshire County Council and the West Oxfordshire District Council on important issues for Bampton, such as public transport availability, etc.
- Provide a central Notice Board.
- Monitor public footpaths and take relevant actions to ensure they remain open to the public.
- Issue the Bampton Emergency Response Plan to all residents and update when necessary. Arrange 'Tabletop' exercises to test the Plan.
- Part fund capital projects such as Town Hall improvements, sports facilities improvements, etc.
- Manage capital projects undertaken by the Council.

Chairman