

BAMPTON PARISH COUNCIL

Ordinary meeting of the council held on 9th October 2013 at 7.30 pm in the Town Hall

PRESENT: Cllr J Allinson, in the Chair, Cllr R Wilkins, Cllr P Smith, Cllr M Dowding, Cllr R McBrien, Cllr D Clarke, Cllr J Downing, Cllr H Rainey, Cllr B Slater, Cllr S Betty (left at 9pm), District Cllrs M Barrett and M Booty (left at 7.55pm)

APOLOGIES: Cllr G Pursey

IN ATTENDANCE: Mrs C Street, Clerk to the Parish Council

PUBLIC: 1

13/498 To approve the agenda

The agenda was approved.

13/499 Co-option of Parish Councillors

Ben Slater and Sarah Betty were co-opted as new Parish Councillors.

13/500 Declarations of interest

None were declared.

13/501 Confirmation of minutes

The minutes of the meeting held on 11th September 2013 were signed as a true record.

13/502 Matters arising

- **Highways walk around** – Will take place on Friday 11th October.
- **Ride of Respect**- A date of 1st June 2014 has been confirmed. Cllr D Clarke to inform Bampton Beam.
- **Speed of traffic along Buckland Road** - It was noted that the traffic calming paint on the road has worn off. The Parish Council are in support of installing speed activated signs but will not be providing the funding. Thames Valley Police will be conducting a speed check. Cllr J Allinson will reply to email. Ongoing.
- **New IT hardware and software** are needed. On going.
- **ERP**- Cllrs Allinson and Smith have made arrangements to ensure there is sufficient space at The Old School Community Centre to set up the ERP. On going.
- **Parking on the Aston Road/Buckland Road junction**: Cllr Booty is to follow up at District Council. On going.
- **Library Funding** - Parish Council to transfer the money it was holding for BLEST once BLEST have set up a bank account.
- **Transport Needs Survey** - The county council will shortly review Witney area bus services including nos. 18 and 19 and will be requesting new tenders from bus companies. Existing levels of service are guaranteed until June 2014. Cllr R Wilkins is attending meeting to discuss this. On going.
- **Upkeep of footpaths.** - Clerk to ask county to gravel muddy sections of footpaths. If they cannot do this within the next few weeks, then we will request them to deliver gravel. Awaiting response from Oxfordshire County Council.
- **Bampton map for tourists.** - A proposed map of Downton filming locations for posting on the notice board was discussed. Amendments were noted and it was suggested that it may be preferable to produce a transparency to overlay on the existing map of the village. On going.

- **Town Hall Siren** – it was noted that the siren had not yet been returned to the council, Cllr Pursey to follow up. On going.

13/503 District Councillors' Report

- GPs were involved in the commissioning of Age UK to provide help for elderly people in the community who need support. Age UK are taking on volunteers between now and April 2014.
- Cllr M Booty has written an article for the Bampton Beam about carers which he will pass onto Cllr D Clarke to go on the Parish Council website.
- Funding for defibrillators has been given by the District Council, and Cllr Barrett has written an article for the Bampton Beam asking for volunteers. The ambulance service will be providing free CPR training.

13/504 Finance and Accounts for Payment

- The following cheques were signed:

<i>Bampton Beam</i>	<i>Cheque approved and sent before meeting</i>	<i>£600</i>
<i>Bampton Gardening Club</i>	<i>Cheque approved and sent before meeting</i>	<i>£20</i>
<i>BT</i>	<i>Clerk's phone (Direct Debit)</i>	<i>£67.24</i>
<i>Village Hall Hire</i>	<i>Cheque approved and sent before meeting</i>	<i>£16</i>
<i>BT</i>	<i>Old School Community Centre phone (Direct Debit)</i>	<i>20.58</i>
<i>BT</i>	<i>Old School Community Centre broadband</i>	<i>£57.56</i>
<i>West Oxon DC</i>	<i>Household waste collection 1.10.13-31.03.14</i>	<i>£195</i>
<i>BDO</i>	<i>Annual audit</i>	<i>£480</i>
<i>Securipol</i>	<i>Alarm monitoring 12 months</i>	<i>£576</i>
<i>Chris Smith</i>		<i>£1536</i>
<i>Margaret Johnson</i>	<i>Stationery for Town Hall filing</i>	<i>£26.02</i>

- Clerk to apportion charges for The Old School Community Centre broadband to Bush Club and Youth Club.
- Clerk to set up new HSBC mandate to include Cllrs B Slater and S Betty.

13/505 External Financial Audit

The external financial audit by BDO for year ended March 2013 was approved and accepted. A copy of the notice has been placed on the Parish Council notice board. All of the issues arising in the audit were already notified by the internal auditors and measures are being taken to address these. VAT to be reclaimed is being investigated. Clerk to update trustee information with the Charity Commission.

13/506 Planning applications

13/1309/P/OP	Land at Aston Road to be discussed in separate meeting on Thu 10 th Oct in Village Hall at 8pm, and not in this Parish Council Meeting.
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13/507 Notices of Decisions:

APP/D3125/X/1 3/2193273	Lawfield, Bampton	Appeal is dismissed
13/1098/P/S73	Biztro, Wheelgate House, Market Square, Bampton	Extended hours to be allowed and monitored for period to 19.9.14 in interests of neighbour amenity.

13/508 Christmas Market

To be postponed until next meeting due to absence of Cllr G Pursey. It was noted that the school have agreed to a procession of children (accompanied by their parents) with candles to the Christmas tree.

13/509 Upkeep of notice boards

Cllr R Wilkins to ask G Weldon to repair and tidy all village notice boards.

13/510 Mercury Court Playing field Report.

- Some litter but generally in a good state. Graffiti now removed.
- New fence date to be erected in November.
- Basket swing still awaiting new chains. Cllr Downing has had no success contacting the original supplier so has provided measurements to other suppliers to see if they stock suitable replacement chains. An alternative option is for Cllr R Wilkins to ask G Wheldon if he can replace chains.
- Some re-raking of the play bark is needed under the swings and at the end of the slides.

13/511 Cemetery Path

One quote has been received. Cllr Allinson to chase up the second quote. The Parish Council voted and agreed to grant permission for the go ahead of the path as soon as a second quote has been obtained.

13/512 Sub Committees and Councillors' areas of responsibility

The following vacancies were filled:

- Finance and General Purpose Committee – Cllr B Slater.
- Friends of St Marys – Cllr R McBrien.
- Grass Cutting – Cllr B Slater.
- Highways – Cllr B Slater.
- Planning – Cllrs D Clarke and P Smith.
- Recreation and Sports – Cllr P Smith would like to hand this over to another councillor.
- The Old School Community Centre – Cllrs J Allinson and P Smith will continue with this for the short term and will look to hand it over to another councillor at a later date.
- Town Hall & War Memorial – Cllr S Betty.
- Youth Club Management Committee – a vacancy still exists. Cllr P Smith to contact R Snow to discuss.
- Willow Tree Children's Centre – Clerk to ask what councillor involvement is needed on this committee.
- AGGROW – a vacancy still exists.

13/513 Automated External Defibrillator (AED)

In response to South Central Ambulance Service NHS Trust's project to install AEDs in Oxfordshire villages, Cllr S Betty is to invite the organisers to the next Parish Council meeting for a demonstration and to ask for advice on a suitable location.

13/514 The Old School Community Centre

- Cllr J Allinson is meeting with our solicitors regarding drawing up the leases.
- Cllrs P Smith and J Allinson have met with the Bush Club and have freed up cupboard space. This reorganisation is ongoing.

- 5 parking spaces have been suspended due to the building site for 3 months. It was noted this is causing problems for hirers.
- Funding has been requested from the charity shop for a new fridge freezer.

13/515 Aggrow (Mineral Extraction)

The land being considered for mineral extraction is next to Bampton therefore we need a member of the Parish Council to take an active role in AGGROW now that Graham Haslam has left the village.

13/516 Correspondence

- **Email re. parking in Cheyne Lane** – clerk has responded saying it is not under the Parish Council’s remit and to contact rights of way department at OCC.
- **Oxfordshire County Council letter re. online consultation of how it delivers its services to the county** was read out. Clerk to email copy to all councillors.

13/517 Any other matters for consideration

West Oxfordshire Arts (WOA) has asked for extra heaters as they currently have to use fan storage heaters. There is a possibility of having the heaters from the village hall when they are replaced. Cllr G Pursey to get quotes.

With no further business to discuss the meeting finished at 9.15pm.

Signed.....

Dated.....