

BAMPTON PARISH COUNCIL
Ordinary meeting of the council held on 9th November 2016
at 7.00pm in the Town Hall

PRESENT: Cllrs Allinson, in the Chair, S McLaren, R McBrien, D Bamber, P Foster, D Clarke, S Taylor (from 7.30pm), H Rainey, P Smith.

IN ATTENDANCE: Mrs C Street, Clerk to the Parish Council, County Cllr J Mills, District Cllrs T Fenton, M Barrett.

218/2016 Apologies for absence
 Cllrs Thorpe & Wilkins

219/2016 Variation of order of business
 The meeting was suspended at 7.30pm and councillors moved to the Village Hall for the Public Planning meeting. The parish council meeting re-adjourned at 9pm for the remainder of business.

220/2016 Declarations of interest
 None

221/2016 District & County Councillors' Reports
 An update was given on the following topics:
West Oxfordshire District Council (WODC)

- Parking tickets in Bampton
- Revised local plan

Oxfordshire County Council (OCC)

- Public Health Annual Report
- Oxfordshire Daytime Support Services consultation

222/2016 Public participation
 None.

223/2016 Confirmation of minutes
 The minutes of the meeting held on 12th October 2016 were signed as a true record.

224/2016 Actions update
 See attached list.

225/2016 Notices of planning decisions
 None given.

226/2016 Planning applications

16/03139/FUL	Removal of tennis court, erection of detached dwelling & vehicular access. Little Place, Lavender Square. NO OBJECTIONS
16/03475/HHD 6/03677/LBC	Conversion of existing coach house to create first floor sewing room and guest bedroom with en-suite facilities whilst retaining ground floor storage and garaging. Haytor Lavender Square Bampton. NO OBJECTIONS

227/2016 Finance and Accounts for Payment

The following payments were approved and cheques signed:

Pyrotec	Fire alarm & emergency lighting maintenance contract Old school community centre	£370.80
Pyrotec	Emergency lighting maintenance contract Town Hall	£123.60
Pyrotec	Site visit to remove emergency lights at Town Hall	£150
Welch & Stammers	Solicitor fees for letter	£90
Richard Wilkins	Reimbursement for market square planters	£140.81
Practical Financial Management	Internal audit of accounts 15-16	£575
Carillion	Leak at Old school community centre boiler room	£199.20
Jacky Allinson	Reimbursement for 12pay licence	£158.40
Louise Williams	Lengthsman's expenses	£31.71
S Radband	Amend payee and re-sign cheque for flood prevention signed at Oct parish council meeting.	
Bampton Community Church Council	Donation from Community Shop disbursements money as agreed in Aug 16 Recreation Ground minutes.	£50
Margaret Johnson	Printer ink for P Smith & stationery	£113
Chris Smith	October grass cutting	£1639
G&G Signs	Cemetery parking sign	£48
Bourton Vale Window Cleaning	Repair to guttering at Old School Community Centre	£250

228/2016 Standing orders and financial regulations

It was RESOLVED to adopt the updates to the standing orders and financial regulations recommended by the Finance and General Purpose Committee.

229/2016 Switch to Unity Bank

The application to Unity Bank to open a new account was noted.

230/2016 Mercury Court Playing field Report

A report was sent out prior to the meeting and its contents were noted.

231/2016 TOSCC Report

A report was sent out prior to the meeting and its contents were noted.

232/2016 Cemetery report

It was agreed to ask Chris Smith to cut back further greenery along the wall adjacent to the road.

233/2016 Allotment report

A report was sent out prior to the meeting and its contents were noted.

234/2016 Town Hall report

No report given.

235/2016 Report on village matters (received after agenda was set)

- A suggestion was made for an email address contact list of villagers willing to help distribute fliers or who would like to be notified of any village events. Cllr Smith to consult updated data protection act and report back.
- Suggestion was made for a parish council facebook page.
- Notification of a possible planning violation. Cllr McLaren to investigate.

236/2016 Correspondence

None to report.

237/2016 Donation request

It was RESOLVED to donate £100 to Citizens Advice West Oxfordshire.

With no further business to discuss the meeting finished at 9.30pm.

Signed.....

Dated.....

ACTION LIST

ITEM	ACTION TAKEN	NAME	BY DATE
Draw up plan of newer part of cemetery	Cllr Allinson to give to clerk to review.	JA	On going
Filing cabinets	Get quotes	Clerk	On going
Traffic order	County Highways walk around confirmed for 10 th Nov.	JA SM	On going
Cigarette bin	Allinson to request that the coffee shop provide a cigarette bin. Waiting for owner to be onsite.	JA	On going
Cemetery land purchase	Submit planning application	JA	On going
Cemetery land purchase	Awaiting solicitors	HR	On going
Patching of the road at the entrance to the village.	Chase this up	SM	On going
email address contact list of villagers	Cllr Smith to consult updated data protection act and report back	PS	Dec