

**BAMPTON PARISH COUNCIL**  
**Ordinary meeting of the council held on 9<sup>th</sup> March 2016**  
**at 7.30pm in the Town Hall**

PRESENT: Cllrs J Allinson, in the Chair, R Wilkins, D Clarke, R McBrien, H Rainey, P Smith.  
IN ATTENDANCE: Mrs C Street, Clerk to the Parish Council, District Cllr T Fenton

43/2016     Apologies for absence  
Cllrs S. Taylor, N Thorpe, S McLaren, District Councillor Martin Barrett & County Cllr J Mills

44/2016     Variation of order of business

45/2016     Declarations of interest  
None given.

46/2016     District & County Councillors' Reports  
Oxfordshire County Council (OCC):  
A report was circulated before the meeting and was seen by all councillors present, however Cllr James Mills was unable to attend and the report was not read out or discussed.

West Oxfordshire District Council (WODC)

- District Council tax is to rise by £5.
- The amalgamation of 4 district councils, with an aim to make savings on shared services, has begun.
- The possibility of a unitary council is in the early stages of debate.
- There was no update on the future of the 18 & 19 bus services. Cllr T Fenton offered to find out more information.

47/2016     Confirmation of minutes  
The minutes of the meeting held on 10<sup>th</sup> February 2016 were signed as a true record.

48/2016     Actions update  
See attached list.

49/2016     Notices of planning decisions

15/03505/RES	Construction of 160 dwellings with associated works and landscaping. <b>Land North Of, New Road, Bampton. Approved</b>
15/04495/HHD	Remove parts of the existing building. Erection of single storey front, rear and side. <b>Colt House, Aston Road, Bampton. Approved</b>

50/2016     Public participation  
Objections to the 1 Rosemary Lane planning application were heard. The list of objections included smell, noise of extractor fans, anti-social behaviour, parking issues, lack of pavement, and inappropriate size of premises with need for outdoor storage shed.

16/00347/FUL	<p>Alterations and erection of single and two storey extension.  <b>Rosebank Care Home High Street Bampton</b></p> <p>NO OBJECTION to the extension, but we must point out the following inaccuracies on the form, as per the July 2015 application:</p> <ol style="list-style-type: none"> <li>1) The form states there are 0 employees whereas the Design and Access Statement states there would be 1 new employee.</li> <li>2) There is a large tree in the parking area that is not shown on the plan.</li> </ol>
16/00535/FUL	<p>Change of use from A1, shops, to A5, hot food takeaway. Small freestanding shed to the rear. <b>1 Rosemary Lane Bampton</b></p> <p><b>OBJECTION for the following reasons:</b></p> <ul style="list-style-type: none"> <li>• The location is unsuitable as it is in a residential area within the conservation area.</li> <li>• The smell of fish and chips/deep fat friers will inevitably affect the local area. Specifically, it will impact on the many residential properties which are very close to the proposed site.</li> <li>• Similarly, the noise of the extractor fans will be detrimental to nearby houses.</li> <li>• Given the small area of the proposed shop, it is very likely that customers will both queue and consume in the immediate vicinity. As a result, the likelihood of antisocial behaviour (noise, litter, groups of people etc) is obviously very high. With the proposed opening hours going on to 11.30pm, 6 days a week, it also likely that trade will include customers coming out of the pubs. Again, antisocial behaviour seems almost inevitable - all within a few feet of people's homes.</li> <li>• Parking is already at a premium in Bampton. A new take-away shop will attract a great many more visitors, many of whom will arrive by car. The current situation, with residents often being unable to get out of their own drives due to illegally parked cars, will only get worse.</li> <li>• There is no adequate space for delivery vans. This is already a major problem with the Chinese Takeaway and would become a great deal worse. In addition to supply vans, the waste oil would also have to be removed, leading to more congestion and frustration for local residents.</li> <li>• The Parish Council would like to point out that a previous application for the same premises for similar use was rejected both by WODC and subsequently a Planning Inspector. Although this was a number of years ago, nothing has changed. Indeed, parking and congestion in the village have both got a great deal worse.</li> </ul>

	<ul style="list-style-type: none"> <li>The parish council feels strongly that this application should be rejected. While we are happy to see the premises used as a shop, within reasonable opening hours (as it has been for many years) but it is opposed to this change of use.</li> </ul>
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52/2016 Finance and Accounts for Payment

The following cheques were approved and signed:

Nick Thorpe	Reimbursement for Hoover for TOSCC	£73.99
Recreation Ground Trust	Grant towards Pembroke Place Play equipment	£20,000
123Connect	Website domain name renewal	£118.80
Goodwood Tree Care	Mercury Court fallen tree	£180
OPFA	Annual membership	£50
OALC	Annual subscription	£474.48
Stuart Ranson	Christmas Tree	£175
Banbury Memorials	Reserved signs	£540
Sarah Young	Refund of allotment plot and deposit	£60
Chris Smith	Cemetery upkeep February	£60
Margaret L Johnson	Cleaning product for TOSCC	£85.71
Community First (formerly ORCC)	Annual subscription	£70
Pyrotec	Town Hall lights battery replacement	£20.40
Louise Williams	Lengthsman expenses	£32.40
NEST	Sign direct debit form as part of the pension set up procedures	
Catherine Lane (Bampton Scottish Dancing)	Grant awarded from Community Shop (PC Disbursements account)	£200

Finance update:

Due to miscommunication from HSBC regarding our requirements, internet banking has not yet been set up.

53/2016 Mercury Court Playing field Report

The monthly playground checklist was sent out to all councillors before the meeting. There were no resolutions made.

54/2016 TOSCC Report

A report was sent out prior to the meeting. There were no resolutions made.

55/2016 Cemetery report

Nothing to report this month.

56/2016 Allotment report

The tap nearest the road has been left running. As this is a common problem it was agreed for Cllr Smith to source a push tap for this location only, initially.

57/2016    Report on village matters (received after agenda was set)

- Pension. It was decided that the employee pension contributions are to match the employer contributions of 3% that were previously agreed.
- Emergency Response Plan (ERP). With reports of high water levels in the brook following heavy rain, it was agreed to review our ERP with regards the distribution of sandbags.
- Culverts. Cllr Allinson read out an email from resident Jan Bone objecting to Gladman’s request to upgrade one of the culverts. It was agreed that Cllr McBrien would write to Laurence King, and cc Jan Bone, endorsing her comments.

58/2016    Correspondence

Martin Barrett/Charity Shop	Letter outlining closure of the charity shop bank account and request to pass the money to the parish council. <i>This was agreed. Clerk to write to Mr Barrett.</i>
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59/2016    Hedge on Black Bourton Road

We received a request to ask the owner of The Old Vineyard on Black Bourton Road to cut back his hedge in the interests of road safety as this area is prone to ice in the shade of the hedge. It was pointed out that the parish council has no legal powers to request this.

60/2016    Oxfordshire Together update report

The update report outlines the highway services that the county council are asking local councils to take on. From their list of services we already deliver urban grass cutting and salt bin management, however we may be interested to find out what is involved in taking on Vegetation section 154. Clerk to write to OCC.

61/2016    Shirt Race road closures

The request to close the Bampton roads for the Shirt Race on 28th May 6.45 to 8pm, as for the previous two years [Parts of Bridge St and High St, Lavender Sq, Queen St and part of Bushey Row, leaving a by-pass via Aston Rd, New Rd, part of Broad St and Church View.] was agreed.

62/2016    Public participation

No public attended

With no further business to discuss the meeting finished at 9.30pm.

Signed.....

Dated.....

**ACTION LIST**

ITEM	ACTION TAKEN	NAME	BY DATE
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Town Hall	Get quotes to insulate the roof. Installation of Post Office WC to be funded by New Road 106 agreement.	JA	On going
Draw up plan of newer part of cemetery	Cllr Allinson to draw up the section of the plan that was agreed with the clerk.	JA	On going
Purchase of additional land for the cemetery	A quote of £15k per acre has been confirmed. Cllr Rainey to get exact quote for the area of land we require and to ask for an estimate of their legal fees that we would have to agree to pay. Clerk to get quote from John Welch and Stammers, and Bower and Bailey solicitors for the conveyance.	HR, clerk	On going
Weightlifters signed rental agreement for TOSCC	Cllr Thorpe to arrange meeting with weightlifters to review contract. Cllr Allinson to chase this.	NT, JA	March 2016
Market Square bench	Call received from OCC via fix my street said they would not repair this. Clerk to ask Seb Wilsker for quote/advice.	Clerk	On going
Cemetery tap	Cllr Rainey to ask Joe Wright to replace tap.	HR	On going
Cemetery water	Write follow up letter to Prestige Builders about water usage, as no response from last request.	Clerk	Apr
Flooding at Landells	Write to Bampton Manor	SM	On going
Cala Homes transport plan	We now have a copy of the transport plan. It was suggested we email the enforcement officer every time Cala Homes contravenes the plan.	All	On going
Allotment tap	Source a push tap	PS	Apr
ERP/sandbags	Organise an ERP review	RW	ASAP
Culverts	Write to Laurence King, and cc Jan Bone	RM	Apr
Charity Shop finances	Write to Martin Barrett agreeing to requests	Clerk	Apr
Oxfordshire Together	Wrote to OCC to find out what is involved in taking on Vegetation section 154.	Clerk	Apr