

**BAMPTON PARISH COUNCIL**  
**Ordinary meeting of the council held on 8<sup>th</sup> November 2017**  
**at 7.00pm in the Town Hall**

PRESENT: Cllrs J Allinson, in the Chair, P Foster, S McLaren, D Bamber, D Clarke, H Rainey, R Wilkins, R McBrien, P Smith

IN ATTENDANCE: Mrs C Street, Clerk to the Parish Council, District & County Cllr T Fenton (left 8pm).

197/2017 Apologies for absence  
 Cllrs N Thorpe, S Taylor, District Cllr M Barrett

198/2017 Variation of order of business  
 None

199/2017 Declarations of interest  
 None

200/2017 District & County Councillors' Reports  
 An update was given on the following topics:

- Full County Council meeting
- Local plan
- Ubico bin collection service complaints

201/2017 Confirmation of minutes  
 The minutes of the meeting held on 11<sup>th</sup> October 2017 were signed as a true record.

202/2017 Actions update  
 See attached list.

203/2017 Public participation  
 None present.

204/2017 Notices of planning decisions  
 These were circulated to all councillors prior to the meeting, but were not discussed.

205/2017 Planning applications

17/03053/LBC 17/03052/HHD	Internal and external alterations to include conversion of garage to habitable space.(Part retrospective). <b>Bampton House Bushey Row.</b> <b>NO OBJECTION</b>
17/03519/FUL	Erection of single storey extension to create new bedrooms with en-suites. <b>Rosebank Care Home High Street.</b> <b>NO OBJECTION</b>
17/03543/HHD	Demolition of parts of the existing house and erection of single storey extensions. Replace existing garage with new detached double garage and attached store. <b>Colt House Aston Road.</b> <b>NO OBJECTION</b>
17/03363/HHD	Erection of gates and railings (Retrospective). <b>Bampton House Bushey Row.</b> <b>NO OBJECTION</b>

206/2017 Finance and Accounts for Payment

The following payments were approved:

Citizens advice	Donation	£100
Ann Setch	Ex gratia payment for reimbursement for supplies unclaimed	£100
Pyrotec	Town Hall emergency lights contract	£127.20
Pyrotec	Old School Com. Ct.r emergency lights & fire alarm	£381.60
Cathy Street	Reimbursement for stamps	£33.60
Property Care	Town Hall interim repairs	£23078.93
Chris Smith	October work	£1564
M L Johnsons	Printer ink	£31.72
AK Timms	Shingle for path	£5.93
Royal British Legion	Wreath	£40

207/2017 Finances

It was noted that a stage payment of £9477 for the Town Hall renovations and authorised Lengthsman's expenses of £65.92 were paid prior to the meeting. A single quotation from Property Care was agreed for this works because no other company we approached would quote for the work at the time.

208/2017 Mercury Court Playing Field Report

A report was received prior to the meeting and no resolutions were made.

209/2017 Old School Community Centre Report

Back payment of gas has been requested by Wales & West Utilities.

210/2017 Cemetery report

A report was received prior to the meeting and the following decisions were made:

- Cllr Rainey to gather information on reservation fees charged by other local cemeteries in order to discuss our plot reservations at a future meeting.

211/2017 Allotment report

A report was received prior to the meeting and the following decisions were made:

- Cllr Smith to respond to complaint received about the AGM not taking place this year.
- Quotes to be sought for turning 2 vacant plots into car parking area.
- Quotes are being sought for clearing plots 14 & 15.

212/2017 Town Hall report

A report was received prior to the meeting and the following decisions were made:

- Agreed to order WIFI for Town Hall (£8.50 one off payment then £22 pcm)?

213/2017 Highways update

A report was received prior to the meeting and the following decisions were made:

- Cllr McLaren was given permission to go ahead with requesting the Traffic Order for the various works.
- 'Give Way, Reduce Speed Now' signs are being put up at the Station Road entrance to the village.

214/2017 Report on village matters (received after agenda was set)

None reported.

215/2017 Correspondence

St Mary's church	Request for donation of £1000 was agreed
Robert Courts MP	Info re. message in a bottle emergency details scheme was received and will be displayed on our website & passed onto the Bush Club.
D Pullman	Notification was received of clearance of the planting area at entrance to Shrewsbury Place. The parish council are supportive of this.

216/2017 General Data Protection Regulations (GDPR)

OALC guidelines were circulated for further reading to ensure compliancy.

217/2017 Standing Orders

Clause 40 was updated and the standing orders were signed.

With no further business to discuss the meeting finished at 9.00pm.

Signed.....

Dated.....

**ACTION LIST**

<b>ITEM</b>	<b>ACTION TAKEN</b>	<b>NAME</b>	<b>BY DATE</b>
TOSCC	Review hire fees	NT	On going
replacing posts at entrance to village	notify finance committee of total costs for budget review	SM	Nov
Christmas fair	Ongoing organisation	All	Ongoing
Allotment	Quotes for clearing plot & car parking	PS	Dec
Traffic Order	Request this goes ahead	SM	Dec