

**BAMPTON PARISH COUNCIL**  
**MINUTES OF COUNCIL MEETING ON 8<sup>th</sup> MAY 2019 AT 6PM IN THE TOWN HALL**

PRESENT: Cllrs D Bamber (Chair), J Allinson, P Foster, H Rainey, D Clarke, P Smith, S Homer, S Taylor, R  
McBrien, S McLaren  
IN ATTENDANCE: Mrs C Street (Clerk), District Cllr J Mills

- 91/2019 Election of chairman: Cllr Jacky Allinson was elected by unanimous vote as chairman for the ensuing year.
- 92/2019 Election of vice chairman: Douglas Bamber was elected by unanimous vote as vice chairman for the ensuing year.
- 93/2019 Declaration of Acceptance: The chairman & vice chairman signed the Declaration of Acceptance.
- \*\*\*6.10pm Cllr Jacky Allinson left the meeting\*\*\***
- 94/2019 Apologies for absence: Cllr R Smith, District & County Cllr T Fenton, J Allinson (for leaving early)
- 95/2019 Variation of order of business: None.
- 96/2019 Declarations of interest: None.
- 97/2019 General Power of Competence: It was confirmed that Bampton Parish Council still meet the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence)(Prescribed Conditions) Order 2012 for retaining the General Power of Competence status until the next relevant Annual Meeting of the Council.
- 98/2019 District & County Councillors' Reports:  
COUNTY COUNCIL: No report.  
DISTRICT COUNCIL: Ted Fenton was re-elected as district councillor; public space protection and dog fouling; Mt Owen housing development site update; landlords forum 16 May 5-7pm at West Oxfordshire District Council & funding scheme; West Oxon chosen as best recycling council in the country; high street shopping areas.
- 99/2019 Confirmation of minutes: The minutes of the meeting held on 10<sup>th</sup> April 2019 were signed as a true record.
- 100/2019 Actions update: See attached list.
- 101/2019 Public participation: None.
- 102/2019 Committees & areas of responsibility: The appointment of Committees/Working Parties were agreed for the ensuing year, with the following changes: Cllr Homer will pass TOSCC and HR committee to Cllr R Smith; RAF liaison is now P Smith; Bampton Welfare Trust will be passed from P Smith to H Rainey, or Cllr McBrien if Cllr Rainey can't do it (Clerk to write to Peter Alcock to let him know of change). Rec Ground representative needs to increase to 3 people so it was agreed to first ask Cllr R Smith if he would like to take this on – to be confirmed at the next meeting.
- 103/2019 Calendar of meetings: Meeting days of the second Wednesday of the month at 7pm were agreed for the ensuing year.
- 104/2019 Notices of planning decisions: Emailed to councillors but not discussed at this meeting.

105/2019

**Planning applications:**

19/00877/HHD	Demolition of existing garage and erection of new garage building. New porch to main front door. <b>Highmoor House Primrose Lane Weald.</b> <b>NO OBJECTIONS</b>
New Premises Licence	<b>J B S Nurseries Buckland Road.</b> <b>NO OBJECTIONS</b>
19/00875/RES	Reserved Matters application for the construction of 160 dwellings and provision of public open space with associated infrastructure and earthworks, pursuant to outline planning permission. <b>Land East Of Mount Owen Road Bampton.</b> <b>OBJECTION COMMENTS ON SEPARATE DOCUMENT</b>
	<b>***Cllr McLaren arrived at the meeting 6.37pm***</b>
19/01239/LBC 19/01238/HHD	Alterations and erection of single storey extension. <b>Leat House High Street</b> <b>NO OBJECTION</b>
19/01184/HHD	Alterations to approve application 16/02413/HHD to allow two storey rear extension, conversion of roof space and erection of detached garage, changes to fenestration. <b>Weald Manor Farm Weald Street Weald.</b>  <b>We do not object to the changed development, however, as the house (as it was stated on the planning application at that time) was for a farm managers house we would like to ensure that an agricultural tie is included, as per our comments for the original planning permission, now that the 6 dwellings on the adjacent land (15/02150/FUL) have been built.</b>
19/01011/HHD	Construction of a detached oak framed gazebo enclosed in part to provide storage shed. <b>Bovington 11 High Street.</b> <b>NO OBJECTION</b>

106/2019

**Finance and Accounts for Payment: The following payments were approved:**

Recreation Ground Charity	1 <sup>st</sup> instalment of grant	£11,000
Wychwood Gardener	Old School Community Centre gardening	£114
Wychwood Gardener	Town hall gardening	£109
Ann Setch	Reimbursement for cleaning products	£28.28
The Bin Cleaner	Old School Community Centre bins	£20
Bampton Garden Plants	Plants for town hall	£57.97
Goodwood Tree Care	Visual Tree Assessment	£420
Louise Williams	Lengthsman expenses: lawnmower, oil (£147.38), petrol (£13.09)	£160.47
Cathy Street	Stamps & broadband contribution Feb-July 19	£74.64
Douglas Bamber	Letterbox & fixing at Town Hall	£245.05
Pauline Smith	Coffee for town hall	£1.89
Margaret L Johnson	Printer ink and paper	£50.96
BHIB	Parish Council insurance renewal	£4210.82
AK Timms	Play bark for Mercury Court	£239.40
Chris Smith	April mowing & upkeep	£1611

107/2019

**Annual insurance: It was agreed we would continue with BHIB insurance.**

- 108/2019 Internal auditor: It was agreed to appointment Philip Hood as internal auditor for the forthcoming year, subject to a satisfactory year-end 2018-19.
- 109/2019 Banking signatories: It was agreed that the banking signatories would remain as the 5 members of Finance and General Purpose Committee.
- 110/2019 HSBC account closures: The letter requesting closure of HSBC accounts was signed, as agreed previously.
- 111/2019 Open a second Unity Trust bank account: The account opening documents were not ready for this meeting and will be signed at the June meeting.
- 112/2019 Corporate multi-pay card: The application form for a corporate multi-pay card, as agreed previously, as signed in accordance with our banking mandate.
- 113/2019 Financial regulations: The financial regulations, amended to account for corporate multi pay card, were adopted and signed.
- 114/2019 Mercury Court Playing Field Report: Report sent prior to meeting and there were no resolutions made.
- 115/2019 The Old School Community Centre (TOSCC) Report: A report was read out and the following resolutions were made: Boiler repairs have come in under previously agreed budget @ £2276 + VAT.
- 116/2019 Cemetery report: A report was sent prior to meeting and the following resolutions were made: Quote to be sought to repair holes in dry stone wall at rear of cemetery. Agreed to clear overgrown ivy on walls.
- 117/2019 Allotment report: A report was sent out prior to the meeting and the following resolutions were made: Clerk to write to Aston, Brize Norton, Clanfield, Black Bourton parish councils to find out their current rents.
- 118/2019 Town Hall report: Nothing to report.
- 119/2019 Highways, Flooding & Trees update: A report was sent out prior to the meeting and the following resolutions were made:
  - Report of overgrown hedge along Ampney Orchard. Cllr McLaren to investigate.
  - Financing of the traffic order was discussed. Agreed we pay the supervision of the works and the traffic order itself, then offer stage payments with guarantees of when work will be completed.
  - Discussion about replacing the lime trees that have been removed on church view outside the church.
- 120/2019 Correspondence:
- |                    |   |
|--------------------|---|
| Robert Courts MP   | Letter re. government scheme for village halls. Pass onto village hall. |
| Enrych Oxfordshire | Request for donation. £100 agreed.                                      |
- 121/2019 Report on village matters (received after agenda was set):
  - Complaint about parking at the end of Cheapside on the pavement. It is a county council/policing matter and not within the remit of the parish council.
- 122/2019 Electric car charging: It was noted that we would like more information from the county council and would need to know whether permission from the highways department would be granted. Clerk to ask if the county council representatives would like to come and talk to councillors McLaren & P Smith.
- 123/2019 Lawnmower purchase: The purchase of a lawnmower for the Lengthsman was retrospectively agreed.

124/2019 HR committee meeting update: An update was sent prior to the meeting and no decision were made.

With no further business to discuss the meeting finished at 7.40pm.

Signed..... Dated.....

**ACTION LIST**

<b>ITEM</b>	<b>ACTION TAKEN</b>	<b>NAME</b>	<b>BY DATE</b>
Post Office WC	Apply for listed building consent	JA	On going
Speed checks	Contact PCSO for latest speed data	JA	On going
Xmas light committee	Meet	Xmas Cttee	On going
Section 106 Cala Homes	Review	SH	On going
ERP	Agree to copy in Beam and request front page note that it is removable and is for Bampton resident only.	RS	On going
Allotment rents	Ask local councils	Clerk	June
Unity bank account	Open new account	Clerk	June
Car charging	Ask county council to meet	Clerk	June