

BAMPTON PARISH COUNCIL
Ordinary meeting of the council held on 8th February 2017
at 7.30pm in the Town Hall

PRESENT: Cllrs Allinson, in the Chair, R Wilkins, S McLaren, D Bamber, P Foster, D Clarke, P Smith, R McBrien, H Rainey & S Taylor.

IN ATTENDANCE: Mrs C Street (Clerk to the Parish Council), District Cllrs T Fenton, M Barrett.

- 23/2017 Apologies for absence
Cllrs N Thorpe, Cllr S Taylor to miss the beginning of the meeting.
- 24/2017 Variation of order of business
None
- 25/2017 Declarations of interest
None
- 26/2017 District & County Councillors' Reports
An update was given on the following topics:
West Oxfordshire District Council (WODC)
- Witney Deer Park surgery closure
 - Parking tickets in Broad Street
 - "One Oxfordshire" unitary council proposal
- Oxfordshire County Council (OCC)**
The County Councillor was not present to give a report this month.
- 27/2017 Public participation
None.
- 28/2017 Confirmation of minutes
The minutes of the meeting held on 11th January 2017 were signed as a true record.
- 29/2017 Actions update
See attached list.
- 30/2017 Notices of planning decisions
These were circulated to all councillors prior to the meeting, but were not discussed.

31/2017

Planning applications

| | |
|--------------|---|
| 16/04232/HHD | Erection of single storey oak framed extension to create garden room. 3 Meadow Cottage Buckland Road. NO OBJECTION |
| 16/04220/LBC | External alterations to include formation of vehicle and pedestrian access through existing walls. Little Place Lavender Square. NO OBJECTION |
| 16/04250/FUL | Removal of agricultural buildings, change of use of agricultural buildings to residential use and development of six dwellings. Glebe Farm, Weald. NO OBJECTION (please note that this decision was reached by a majority vote and was not unanimous.) |

****Cllr S Taylor joined the meeting****

32/2017

Finance and Accounts for Payment:

It was RESOLVED to grant Recreation Ground a top up of £6k this financial year.

The following payments were approved and cheques signed:

| | | |
|--------------------|--|-----------|
| Volunteer Link up | Donation agreed at January parish council meeting | £50 |
| Recreation Ground | Top up grant (if agreed) | £6,000 |
| Rec Ground Trust | Tennis Club fees wrongly paid into the PC bank account instead of the Recreation Ground | £3560 |
| Jacky Allinson | Reimbursement of chairman's allowance to pay for annual Christmas meal drinks (£180 drink + £45 tip) | £225 |
| Property care | Town Hall maintenance | £1,296.00 |
| British Gas | Old school community centre gas back payment | £7262.43 |
| Carillion | Old school community centre maintenance | £57.60 |
| Nick Thorpe | Legionella training course reimbursement | £108 |
| Buzzy Bees | Gardening | £94 |
| Margaret L Johnson | Stationery and fire regulation | £179.35 |
| E Wileman | Window cleaning | £60 |
| Louise Williams | Lengthsman expenses | £10.26 |
| Chris Smith | Cemetery upkeep | £186 |

33/2017

Mercury Court Playing field Report

A report was sent out prior to the meeting and its contents were noted.

34/2017

Old School Community Centre Report

A report was sent out prior to the meeting and its contents were noted.

- It was RESOLVED to replace the second heating pump at a cost of £3097.92 (this is in addition to the pump replacement previously agreed at the January Parish Council meeting).
- A back payment was made to British Gas prior to the meeting.

35/2017

Cemetery report

- Risk assessment on land to be purchased was received.
- Clerk to send copy of Article 13 to serve notice to the land owner and tenant.

36/2017 Allotment report
An update was given and its contents were noted.

37/2017 Town Hall report
A report was sent out prior to the meeting and its contents were noted. The following RESOLUTIONS were agreed:

- Request that OCC delay removing the tree with the relocated bench around it.
- Suspend the plan to reinsulate the loft following advice that we already have a high enough level of insulation.
- Arrange for works to tidy up and make safe the area around the trunk of the tree by the mosaic in the market square that had the bench removed.
- Arrange for replacement heaters to be installed in the council chamber.

38/2017 Highways update
It was RESOLVED to hold a public consultation on the following items for the **proposed traffic order** changes, and for Cllr McLaren to investigate what is required to be included in the consultation:

- Road crossing between the coffee shop and the mosaic area in the market square.
- Prescribed parking bays at the end of Bell Lane/Broad Street junction.
- Remove parking restriction in Market Square.
- Remove double yellow lines at Church Street entrance from Broad Street.

Further highway proposals were discussed but would not form part of the traffic order:

- A build out at the corner of Aston Road/Buckland Road to make cars slow down before turning into Aston Road.
- It was RESOLVED to order 3 x “Unsuitable for Coaches” signs and 1 x “St Mary’s Church” direction sign for Church Street/View/Close/Landells at a total of ~~3~~ approx. £200.

39/2017 Report on village matters (received after agenda was set)

- Request for dog waste bin to be sited along Buckland Road by the kissing gate to the footpath along Shilbrook, instead of at the end of Primrose Lane, was agreed.
- Lengthsman to be instructed to varnish the wooden benches in the market square.
- Cllr McBrien is speaking on behalf of the Parish Council at the District Council Planning meeting for 160 Houses on Mt Owen Road on Monday 13th February.
- Complaints were received re. potholes in Mt Owen Road/New Road from construction lorries. Cllr McLaren to investigate/liaise with Cala Homes.

40/2017 Correspondence

| | |
|-----------------|---|
| WODC | Community Infrastructure Levy Consultation. <i>Planning Committee to meet and respond.</i> |
| Cllr Ted Fenton | Letter of thanks |
| Citizens advice | Thank you letter |

41/2017 Funding request from the Bampton Beam

It was RESOLVED to pay for the Beam liability insurance of £700 for this year only. Cllrs Allinson and Wilkins to meet with the Beam editor to discuss further parish council involvement.

42/2017 Ownership of the millennium bench

It was RESOLVED to take ownership of the Millennium bench and re-site it under the London Plane tree on the church green.

With no further business to discuss the meeting finished at 10pm.

Signed.....

Dated.....

ACTION LIST

| ITEM | ACTION TAKEN | NAME | BY DATE |
|-----------------------------------|---|-------------|----------------|
| Cemetery plans | Draw up plan of new part of cemetery | JA | On going |
| Cigarette bin | Allinson to request that the coffee shop provide a cigarette bin. Waiting for owner to be onsite. | JA | On going |
| Flagpole | Get quote for new flag socket (ground sleeve), running lines and union flag. | Clerk | March |
| Cemetery land | Send notice (article 13) to tenant & land owner | Clerk | March |
| Former site of bench in market sq | Tidy up area round tree trunk | DB | March |
| WODC tree removal | Ask WODC to delay removing market sq tree | RW | march |
| Heaters in Council chamber | Order replacements | DB | March |
| Traffic Order consultation | Find out format for consultation | SM | March |
| Dog waste bin | Arrange for it to be installed at new location | Clerk | march |
| Benches | Instruct Lengthsman to varnish benches | RW | march |
| Mt Owen Rd Planning meeting | Speech from the Parish Council | RM | 13 Feb |
| Potholes Mt Owen Rd | Contact Cala homes | SM | march |
| Bampton Beam | Arrange meeting with Beam editor | JA RW | march |
| Order & erect signs | Unsuitable for coaches | SM | March |
| CIL consultation | Planning c'ttee meeting to formulate response | Plan c'ttee | 10 Mar |
| Millenium bench | Install bench | ST | Mar |