

BAMPTON PARISH COUNCIL
Ordinary meeting of the council held on 14th October 2015
at 7.30pm in the Town Hall

PRESENT: Cllrs J Allinson, in the Chair, R Wilkins, D Clarke, N Thorpe, R McBrien, H Rainey.
 IN ATTENDANCE: Mrs C Street, Clerk to the Parish Council, District Cllrs M Barrett & T Fenton,
 County Cllr J Mills

15/193 Apologies for absence
 Cllrs D Hussell, P Smith, L Walker & S Taylor.

15/194 Variation of order of business
 None

15/195 Declarations of interest
 None given.

15/196 District & County Councillors' Reports
Oxfordshire County Council (OCC):

- Update on the proposed closure of Bampton children's centre.
- Budget setting will commence soon.
- Devolution deal has been proposed where county, city and district councils will work together, primarily on infrastructure, planning and housing.
- The bin outside the Co-op has been ordered.
- Information regarding tourist bus parking arrangements has been put on the OCC website.
- Cllr Allinson asked Cllr Mills to look into broken or missing weight limit signs on roads entering Bampton.

West Oxfordshire District Council (WODC)

- New contract signed for outcome based contracting in Oxfordshire for Adult Mental Health applies from 1st October.
- As of 1st October Monitor granted NHS Foundation Trust status to Oxford University Hospitals
- WODC have responded to the following consultations: A40 improvements, possible closure of recycling centres (Cllr Mills will investigate further the procedures behind this particular consultation, following parish council concerns) and Minerals and Waste.

15/197 Confirmation of minutes
 The minutes of the meeting held on 9th September 2015 were signed as a true record.

15/198 Actions update
 See attached list.

15/199 Notices of planning decisions

15/02686/HHD	Erection of a two-storey and single-storey extension to rear of existing property 8 Bushey Row, Bampton. APPROVED
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15/200 Planning applications

15/03287/HHD	Two storey side extension. Taylor's Cottage Landells Bampton NO OBJECTIONS
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15/03228/FUL	Erection of replacement dwelling. Bournmead Clanfield Road Weald. We have NO OBJECTIONS to the demolition of the bungalow and the principle of a replacement detached property, however we don't think the current proposal sits well with the vernacular in Bampton and we would like to see it all built of stone rather than rendered.
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15/201 Finance and Accounts for Payment

The following cheques were approved and signed:

Rupert Goody Plants Ltd	Flowers for Market Square	£52.61
Diocese of Oxford	Cemetery half year rent	£32.50
WODC	Cemetery waste collection 1 Oct 15 – 31 Mar 16	£199.94
One stop promotions	St George's flag	£67.80
Banbury memorials	"Reserved" stones	£720
Chris Smith	September mowing	£1564
G Lennon (Xtra Hands)	Gardening at TOSCC and Town Hall	£132
HMRC via BACS letter to bank	PAYE quarter 2	£1147.01
Louise Williams	Lengthsman's expenses	£17.75
ESPO	Cleaning equipment	£6.47

15/202 Mercury Court Playing field Report

The monthly playground checklist was sent out to all councillors before the meeting. There were no resolutions made. It was noted that the annual ROSPA report was low risk.

15/203 Old School Community Centre (TOSCC) report

A building update report was sent out to all councillors before the meeting. There were no resolutions made.

15/204 Cemetery report

- Further to our request to buy some land to enlarge the cemetery, the current rate of £12k per acre has not been reviewed for some years, so may increase (however it is thought unlikely to be more than £15k).
- The gravelling at the front of the cemetery has been completed.
- It was RESOLVED to accept the quote for £150 to repair two holes in the cemetery wall.
- It was RESOLVED to accept the quote of £100 to remove the conifer on the grave as Cllr Rainey has been unable to find anyone in connection to the grave.
- Cllr Rainey to get quote for cutting back the hedge inside the cemetery, running along the path.
- The tap inside the gate is not working. Cllr Allinson to check what is wrong. It was RESOLVED for her to go ahead and get it repaired if it is just the tap itself and not a larger plumbing issue.

15/205 Allotment report

A report was circulated to all councillors before the meeting and the following resolution was made.

- Due to escalating costs caused by allotment tenants leaving their plots in a neglected state it was proposed that a returnable deposit is charged to all new tenants. This would be proportionate to the size of the plot and based on rotivation costs - at this time £100 per full plot. It was RESOLVED to approve this in a vote of 5 to 1.

15/206 Report on village matters (received after agenda was set)

- Preparation for the Christmas market and switching on of the lights has begun. It is kindly being organised by Gareth Pursey again this year and he has requested we purchase replacement lights from some of the proceeds made last year. Cllr Wilkins to contact the Rev Lloyd and the choir. It was agreed to ask a child from the primary school to switch on the lights again. Cllr Taylor to speak to school.
- Various parked cars are blocking the right of way and footpath opposite the fire station. Cllr Clarke to contact PCSO Davies and County Council Footpaths officer.

15/207 Correspondence

Bampton Branch of the Royal British Legion	Request for funding for a children's Christmas party. <i>Due to restrictions on how the parish council can spend its funds it was RESOLVED to decline this request.</i>
WODC	Notification of Aston Road Development planning appeal on Tue 3 Nov at 10am at WODC offices Woodgreen. For information only.
OALC	Guide on auto enrolment of pensions. The HR committee met last week and a report was given. The HR committee recommends that the Council: <ol style="list-style-type: none">1. Sets up a scheme through nest.2. Starts the scheme on 01/04/2016.3. Opens the scheme with a 3% employer contribution and consider again at the obligatory three year review.4. Offers to make a contribution for all employees, including the one that currently does not earn enough to qualify.5. Undertakes the input of details in-house. It was RESOLVED to agree to all recommendations.

15/208 Former Youth Centre Management Committee meeting update (JA).

Now known as Bampton Youth Support Fund. They are looking to change the make-up of the committee to include a member of the parish council and the youth club. Cllr Allinson to represent the parish council.

15/209 Feedback from Oxfordshire County Council's town and parish council event discussing the future delivery of local services in Oxfordshire (NT).

Clerk to scan and send copy of meeting handouts to all councillors for information.

15/210 Quote for Drop Box cloud storage.

It was RESOLVED to accept quote for 1 terrabyte of cloud storage at £70 per annum. Cllr Clarke to arrange.

15/211 Quote for ongoing gardening at the Town Hall and TOSCC.

A quote for 2 hours per month (which may increase slightly during summer months) at £15 per hour was received.

Cllr Allinson to check this quote covers both town hall and TOSCC before accepting it.

15/212 Public participation

Concern regarding the drainage on Landells opposite the back gate of the manor, as the road regularly floods. Clerk to report to fix my street when this next occurs in heavy rain, so a photo can be attached.

With no further business to discuss the meeting finished at 10pm.

Signed.....

Dated.....

ACTION LIST

ITEM	ACTION TAKEN	NAME	BY DATE
Town Hall roof	Get quotes to insulate the roof	DH, LW	Before winter
Draw up plan of newer part of cemetery	Meeting has been arranged with clerk to review this.	JA	On going
Installation of Post Office WC	This project is to be passed onto the new councillors responsible for the town hall. Handover of duties is needed. Clerk to forward notes from Ex-Cllr Betty	DH, LW Clerk	On going
Purchase of additional land for the cemetery	Cllr Rainey to chase quote for price per acre of land.	HR	Nov meeting

Weightlifters signed rental agreement for TOSCC	Cllrs Allinson and Wilkins are meeting with weightlifters club representative this week.	Clerk	On going
Carillion	Contract has been received. Signing was agreed subject to Cllrs Smith and Thorpe reviewing the contents and verifying that all has been included now.	PS NT	On going
Grass Cutting Contract	Cllr Clarke to compare map of areas received from Chris Smith to his current contacted areas and draw a new contract to cover all areas if needed. Clerk to send Cllr Clarke a breakdown of costs.	DC Clerk	Nov
Church Close	Chase Tim Shickle of OCC re. raising the tree canopy.	Clerk	Nov
Carillion/lighting repairs at TOSCC	Cllr Thorpe's attempt to get confirmation that lighting repair is at no cost to the parish council was ignored. Chase again.	NT	
Market Square bench	Call received from OCC via fix my street said they would not repair this. Clerk to ask Gareth Pursey for quote/advice.	Clerk	Nov
Proposal of fire station at Carterton	Write to the chief fire officer	JA	On going
Drop box Cloud storage	Purchase 1 terrabyte of storage	DC	nov
Market sq parking limit	Get price for Traffic Regulation order to change parking limit	DH	On going
Littering in Weald	Report to Dave Austin at WODC	Clerk	
Cemetery hedge	Ask for quote	HR	Nov
Cemetery tap	Check what is wrong and if it is just the tap itself then arrange to get it repaired	JA	Nov
Xmas market	Buy new lights Contact Rev Lloyd and choir Contact school re. pupil switching on the lights	CS/JA RW ST	Nov
Parked cars opposite fire station blocking path	Contact PCSO Davies & OCC footpaths officer	DC	Nov
Pension	Set up scheme. Action list to be decided by HR committee.	HR Committee	Before April 2016
OCC's town and parish council event	Clerk to scan and email meeting documents to all cllrs	Clerk	Nov