

BAMPTON PARISH COUNCIL

Ordinary meeting of the council held on 12th November 2014 at 7.30pm in the Town Hall

PRESENT: Cllrs J Allinson, in the Chair, R Wilkins, D Clarke, H Rainey, S Taylor, R McBrien, D Hussell, Cllrs J Downing, S Betty
APOLOGIES: Cllr P Smith
IN ATTENDANCE: Mrs C Street, Clerk to the Parish Council, County Cllr S Hoare
PUBLIC: 0

14/146 To approve the agenda
The agenda was approved.

14/147 Declarations of interest
None were declared.

14/148 Confirmation of minutes
The minutes of the meeting held on 8th October 2014 were signed as a true record.

14/149 Matters arising

Energy Audit – Cllr Betty to get quote from TOE Energy Audit for the Town Hall, Old School Community Centre and Pavilion, also to investigate the availability of grants for this work if we decide not to do an audit first. **ACTION SB**
On-going

Purchase of additional land for the cemetery is priced at £12,000 per acre. Cllr Allinson has provided a copy of the Ordinance Survey map to ascertain how much land we require. Cllrs Clarke and Rainey to investigate further. **ACTION DC, HR**
On-going

Plan of Cemetery - Cllr Allinson to draw up a grid map of the burial plots in the more recent section of the cemetery. **ACTION JA**
On-going

Installation of Post Office WC - Two quotes have been received for the installation of a WC, which are subject to further investigation on the drainage. Cllr Allinson will investigate the quotes further before a decision is made. **ACTION JA**
On-going

Flower tubs – Further to the reported damage to one of the flower tubs in the Market Square, it was **RESOLVED** for Cllr Wilkins to purchase two replacement tubs. **ACTION RW**

Christmas Market - Clerk to produce advertising fliers. The school have agreed to run a competition to choose a pupil to switch on the lights. Cllr Allinson will say a few words to start proceedings. **ACTION CLERK**

Access to field on Station Road –County Councillor Simon Hoare advised that any highways enforcement must follow due process by the legal department after a 28 day notice period. The reflective bollards at the chicane have been removed. Cllr Simon Hoare agreed to look into this as it is a safety issue.

Cleaning of signs at entrances to the village - Station Road entrance to the village have been cleaned but the signs at the other entrances have not been done. Cllr Hussell to go back to County Highways Department stating that we do not have a Lengthsman at present and we are not insured to work on public highways.

ACTION DH

14/150 District & County Councillors' Reports

District Council Report given by County Councillor Simon Hoare

- A decision will be made on Aston Road Development in May/June 2015.
- Numbers of houses in the Local Plan are likely to increase or remain the same, but should not fall.
- There has been a proposal for the phasing of the New Road Development to be over 6 years rather than 8.

County Council Report

- The Minerals and Waste Working Group is progressing well. The decision for no new workings to open up in West Oxfordshire will go to County Council cabinet in December 2015.
- There are no more available funds from the County Council so there will be greater reliance on District, Parish and Town councils.
- Grass Cutting is being reduced from 5 to 2 cuts per year.
- Stewardship Fund – there are limited funds available for highways matters. Parish Council to resend Highways priority list to Simon along with any photographic evidence and Simon will advise us of costs for these items.

ACTION DH

14/151 Finance and Accounts for Payment

The following cheques were signed:

SJ Haulage & Stone Supplies Ltd	Top soil, clay and machinery hire for flood defenses in Highmore Meadow	£1950
David Hawkins	Expenses relating to Flood Plain Enhancement	£50
Banbury Memorials	Reserved signs x 10 for cemetery	£360
Monard Electrical	PAT testing & repair to tension wire on light at The Old School Community Centre	£415.80
Diana Alcock	Plants for Market Square	£72.38
Goodwood Tree Care	Tree works in Market Square	£1212
OALC	Training course 'Being a Good Employer' x2	£156
Royal British Legion	Poppy wreath	£30
Chris Smith	Mowing for Oct	£1536
Disbursement A/c transfer to Parish Council a/c	Funds for fridge freezer for The Old School Community Centre	£550
Pete Lewis	Reimbursement for part to repair vacuum cleaner	£20

14/152 Planning decisions

There were no decisions received.

14/153 Planning applications

14/01776/CND & 14/0668/P/FP	Discharge of condition 4 of planning permission 14/0668/P/FP to provide structural calculations. Haytor, Lavender Square. Renovation & remodeling of main dwelling including erection of single storey rear extension. Haytor, Lavender Square NO OBJECTIONS
14/01777/CND & 14/0669/P/LB	Discharge of condition 4 of listed building consent 14/0669/P/LB to provide structural calculations. Haytor, Lavender Square. Removal of outbuildings, renovation & remodeling of main dwelling incl erection of single storey rear extension. Haytor, Lavender Square NO OBJECTIONS
14/01775/RES	Erection of dwelling with associated parking. 1 Bowling Green Close. NO OBJECTIONS

14/154 Mercury Court Playing field Report

It was reported that part of a signpost had been thrown into a neighbouring garden. Cllr Downing to follow this up.

ACTION JD

It was **RESOLVED** that Cllr Downing would ask Chris Smith to do the following work outstanding from ROSPA report:

- Tighten bolts at bottom of ropes on main piece of equipment.
- By rotator dish, fill in two holes with turf where concrete on ground is exposed.
- Redistribute and rake through woodchip.
- Remove weed growth by up-ramp on smaller piece of play equipment.

14/155 Emergency Planning exercise feedback

Discussion postponed until Dec meeting.

14/156 Correspondence

The following correspondence was received:

- a. **Letter from David Hawkins with update on Highmore Brook Flood Plain Enhancement Project.**

Clerk to send thank you letter to Mr Hawkins

- b. **Letter from Oxfordshire County Council Trading Standards re. Good Neighbours Stop Rogue Traders Nominated Neighbour Scheme**

Cllr Wilkins to pass on this information to the Bush Club. Cllr Clarke to pass it onto James Wildman to advertise on the Bampton Beam facebook page.

- c. **Grass Cutting agreement from Oxfordshire County Council**

**ACTION
CLERK**

**ACTION RW,
DC**

Clerk to respond asking for meeting to discuss this further as more clarification is needed.

**ACTION
CLERK
ACTION
CLERK**

d. Invitation from West Oxfordshire District Council to attend meeting with Town & Parish Councils on 3 Dec.

Clerk to RSVP that at least one Councillor will be attending.

14/157 Any other matters for consideration

- The request for camping in the Old School Community Centre on Morris Dancing Day was unanimously refused following a vote.
- A "Person Specification" for the role of clerk was approved.
- Clerk to send a letter to Tony Scott of Budgens thanking him for all his support and contributions to the village and wishing him a happy retirement.
- Feedback from the last Bush Club Committee meeting was given by Cllr Hussell. The chairs need cleaning and the pull cord in the disabled WC stays on if pulled. Cllr Smith to check if these items are still current.
- Thank you to Cllrs McBrien and Taylor for emptying the overflowing gutters on the bus shelter in Market Square.

ACTION PS

With no further business to discuss the meeting finished at 9.05pm.

Signed.....

Dated.....