

BAMPTON PARISH COUNCIL
MINUTES OF COUNCIL MEETING ON 12th JUNE 2019 AT 7PM IN THE TOWN HALL

PRESENT: Cllrs D Bamber (Chair), P Foster, H Rainey, D Clarke, P Smith, S Homer, S Taylor, R McBrien, S McLaren, R Smith.
 IN ATTENDANCE: Mrs C Street (Clerk), District Cllr J Mills, County & District Cllr Ted Fenton.

125/2019 Apologies for absence: Cllr J Allinson

126/2019 Variation of order of business: None.

127/2019 Declarations of interest: Cllr McBrien declared interest in planning appeal APP/D3125/W/18/3212051

128/2019 District & County Councillors' Reports:

COUNTY COUNCIL: Local Transport Congestion Plan; pledge to be carbon neutral by 2030; express way debate has been postponed; contractor parking issues.

DISTRICT COUNCIL: Updated plans available online for Mt Owen Rd which will go to July lowlands committee, which include new housing types, less brick, change of layout; a route to the school for the currently unfinished footpath from Cala Homes to school has been suggested and is being investigated; all section 106 money from Cala homes has been collected by WODC; Oxfordshire Growth Board; Oxfordshire Plan wants more engagement from younger people.

129/2019 Confirmation of minutes: The minutes of the meeting held on 8th May 2019 were signed as a true record.

130/2019 Actions update: See attached list.

131/2019 Public participation: None.

132/2019 Notices of planning decisions: Emailed to councillors but not discussed at this meeting.

133/2019 Planning applications:

19/01132/HHD	Erection of single and two storey rear extensions. 21 New Road APPLICATION WITHDRAWN
19/01155/LBC	Insurance reconstruction works to fire damaged former cowshed and adjoining buildings. Old Farm House Weald Street Weald. For info only - discussed at last meeting.
Appeal Reference: APP/D3125/W/18/3212051	Description of Development: Erection of two dwellings with associated access and parking. Original Application Number: 17/04150/FUL. Land West of The Old Vicarage, Landells, Bampton Appellant's name: Church Commissioners for England. 2/7 majority vote in favour of OBJECTION (comments in separate document)
19/01390/HHD	Proposed single storey rear extension. Church Bell Cottage Church View. NO OBJECTIONS

134/2019 Finance and Accounts for Payment: The following payments were approved:

Wileman and Sons	Window cleaning – community Centre & Town Hall	£60
Gartec	Town hall lift maintenance contract	£415.36
OALC	Training course	£120
Pauline Smith	Mileage to training course	£19.35
Arrow Accounting	Internal audit 18-19	£603.40
AK Timms	Small sign & padlock	£23.65
Chris Smith	May maintenance	£1759
Margaret L Johnsons	Laminator pouches	£14.16
Douglas Bamber	Refreshments for meeting	£7.26
WODC	Election 2018 costs	£111.14

135/2019 Unity Trust Bank account: It was agreed we would wait to open this account until the HSBC accounts are closed and the balances transferred.

136/2019 Annual Governance Statement.

The annual governance statement 2018/19 was approved and signed. Clerk to send before deadline.

Accounting Statements.

The accounting statements 2018/19 were approved and signed. Clerk to send before deadline.

137/2019 HSBC account closures: The letter requesting closure of HSBC accounts was signed with the wrong signatories in error, so a copy was re-signed.

138/2019 Mercury Court Playing Field Report: Report sent prior to meeting and there were no resolutions made.

139/2019 The Old School Community Centre (TOSCC) Report: A report was read out and no resolutions were made.

140/2019 Cemetery report: A report was sent prior to meeting and the following resolutions were made:

- It was agreed to leave the new land for the farmer to farm and to fence it at a later date.
- Water: agreed to put a push button tap on but not to connect it to the mains.

141/2019 Allotment report: A report was sent out prior to the meeting and the following resolutions were made:

- Agreed to Join National Allotment Association.
- Noted that if we don't have a waiting list and there are uncultivated plots and there are other allotments in the village then we are not obliged to keep providing an allotment.
- £24 full plot is average in this area; country wide it is £70 per plot; our plots need to be measured.
- Push button taps and troughs were agreed.
- It was agreed to let plots to people outside of the parish.
- It was agreed initially for a one off trial to provide a skip once a year for 2 days.

142/2019 Town Hall report: Nothing to report.

143/2019 Highways, Flooding & Trees update: A report was sent out prior to the meeting and the following resolutions were made:

- Cemetery recommended tree work of £2425 + VAT was agreed.
- We are happy to support the idea to plant new trees alongside the church on Church Close and to help look at funding but the parish council do not wish to be responsible for their maintenance.

144/2019 Correspondence:

None other than routine emails.

- 145/2019 Report on village matters (received after agenda was set):
- Request for help regarding flood prevention at a property in Broad Street.
 - A consultation for proposal for development of Lavender Place flats was sent by the developer.
 - Noticeboards have been cleared by someone other than the parish council.
 - Poor water pressure on Cala Homes estate.
 - Contractor parking on New Road - obstructions to be reported to PCSO Colin Davies. Cllr R Smith to visit site manager.
 - Litter bins on Cala Homes – contact District Councillor James Mills for an update.
- 146/2019 Review of risk register: Everyone to review their own areas and send any changes to Cllr Foster.
- 147/2019 Councillor responsibilities: A 3rd Recreation Ground responsible parish councillor & 5th member of planning committee were requested.
- Before agreeing to further responsibilities, Cllr R Smith has asked for a clear outline the areas of responsibility at the recreation ground. Cllr McBrien to arrange a meeting with Cllr P Smith, R Smith & P Foster to discuss this. 3rd Recreation Ground responsible parish councillor to be confirmed at next meeting.
 - Cllr Rainey agreed to on planning committee.
- 148/2019 Schedule monthly interim planning committee meetings: Agreed to meet every 4th Wednesday of the month, only if required.
- 149/2019 Cover for clerk's annual leave: Cllr P Smith agreed to take the minutes for the August meeting.
- 150/2019 Sponsor annual gardening show: Agreed to sponsor £30.
- 151/2019 ERP update: Update sent prior to the meeting. Table top exercise to be arranged for later in the year.
- 152/2019 Cala section 106 agreement: A document outlining the areas of section 106 money was sent to all councillors for discussion. Cllr James Mills has agreed to provide contact names for the people in charge of the Section 106 areas of money so that we can contact them direct.

With no further business to discuss the meeting finished at 9.18.pm.

Signed..... Dated.....

ACTION LIST

ITEM	ACTION TAKEN	NAME	BY DATE
Post Office WC	Apply for listed building consent	JA	On going
Speed checks	Contact PCSO for latest speed data	JA	On going
Unity bank account	Open new account once HSBC accounts are closed	Clerk	On going
Annual Governance Statement & Accounting Statements.	Clerk to send before deadline.	Clerk	15 July
HSBC closure letter	Clerk to send	Clerk	July
Risk register	All to review sections	All	July
Recreation councillor	Meet to clarify role	PS,RS,RM, PF	July