

**BAMPTON PARISH COUNCIL**  
**Ordinary meeting of the council held on 12<sup>th</sup> July 2017**  
**at 7.00pm in the Town Hall**

PRESENT: Cllrs Allinson, in the Chair, N Thorpe, D Bamber, P Foster (arrived 7.30pm), D Clarke, S Taylor (arrived 7.20pm), P Smith, R McBrien, H Rainey Cllr S McLaren, R Wilkins.

IN ATTENDANCE: Mrs C Street, Clerk to the Parish Council, District Cllr M Barrett (arrived 7.25, left 7.40pm).

122/2017 Apologies for absence  
County Cllr T Fenton.

123/2017 Variation of order of business  
Town Hall report was omitted from the agenda in error and will be heard at item 137/2017

124/2017 Declarations of interest  
None

125/2017 District & County Councillors' Reports  
An update was given on the following topics:

**West Oxfordshire District Council (WODC)**

- Cllr Barrett to pursue Cala homes non-adherence to transport plan.

**Oxfordshire County Council (OCC)**

- No report given

126/2017 Confirmation of minutes  
The minutes of the meeting held on 14<sup>th</sup> June 2017 were signed as a true record.

127/2017 Actions update  
See attached list.

128/2017 Public participation  
None present.

129/2017 Notices of planning decisions  
These were circulated to all councillors prior to the meeting, but were not discussed.

130/2017 Planning applications

None received	
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131/2017 Finance and Accounts for Payment

The following payments were approved:

Buzzy Bees Gardening	Gardening	£109
HMRC (pay by 19 <sup>th</sup> July)	PAYE & NI Quarter 1	£937.40
Wages for next quarter	Authorisation to set up standing order for 6 months	
NEST	Sign direct debit mandate for new Unity bank account payments for pension	
British Gas	Set up direct debit & sign mandate for Old School Community Centre	
Nick Thorpe	Reimbursement for meeting refreshments	£4.49
Cathy Street	Reimbursement for stamps	£14.09
Douglas Bamber	Reimbursement for Hoover for Town Hall	£69.99
Chris Smith	Mowing for June	£1614
Margaret Johnsons	Printer ink	£69.22
123Connect	Anti spam	£58.80
Executive Fire Protection Ltd	Fire extinguisher servicing	£160.92
Louise Williams	Lengthsman's expenses	£49.41
E Wileman	Window cleaning	£60
Pyrotec	Replaced batteries at Old School Com Ctr	£39

132/2017 Direct debit mandate

The direct debit mandate for British Gas at the Old School Community Centre was signed.

133/2017 Mercury Court Playing field Report

A report was sent out prior to the meeting and its contents were noted.

134/2017 Old School Community Centre Report

- A report was sent out prior to the meeting and its contents were noted.
- The quote from Carillion for yearly maintenance was agreed. Cllr Thorpe to first check with County Council that their preferred supplier list and terms haven't changed.
- Hire fees to be reviewed.

135/2017 Cemetery report

A report was sent out prior to the meeting and its contents were noted.

136/2017 Allotment report

A report was sent out prior to the meeting and its contents were noted and all recommendations were agreed. Clerk to send out letters to those allotment holders concerned.

137/2017 Town Hall report

A report was sent out prior to the meeting and its contents were noted. Quotes for works to be discussed by Finance and General Purpose Committee in along with the budget review.

138/2017 Highways update

Signs at the entrance to the village need cleaning and a knocked down sign needs replacing. Cllr McLaren to consult PCSO Colin Davies.

- 139/2017 Report on village matters (received after agenda was set)
- Report of bonfires and bottles littering Millennium Woods. Cllr Clarke to contact The Woodland Trust who own the area.
  - For any reports of speeding residents are to be advised to contact PCSO Colin Davies.
  - Cllr Bamber to organise a gardener for the Town Hall garden.
- 140/2017 Correspondence  
Guide Posts request for donation was declined as it is not known to be directly linked to Bampton and its residents.
- 141/2017 Dog waste bin  
It was RESOLVED to order a dog waste bin for the end of Primrose Lane/Bridle path to Buckland Road junction at £207.47 installation and £2.82 per occasion emptying.
- 142/2017 Tree works  
It was RESOLVED to spend £125+VAT to fell Ash Tree (499 on Tree Survey) in Pembroke Place Play Park and treat the stump.

With no further business to discuss the meeting finished at 8.55pm.

Signed.....

Dated.....

**ACTION LIST**

<b>ITEM</b>	<b>ACTION TAKEN</b>	<b>NAME</b>	<b>BY DATE</b>
Cemetery plans	Draw up plan of new part of cemetery	JA	On going
Cemetery water connection	Consult Thames water	HR/PS	On going
Market square traffic	Get costs for road crossing	SM	On going
Play park	Get quotes for eco-tumble	ST	On going
Village entrance signs	Pursue quotes, consult CC Highways & Cllr Fenton re. grant.	SM	On going
Banking	notify customers of new Unity bank a/c for paying in.	Clerk	On going
Banking	Transfer balance of disbursement a/c to the Rec Ground charity, and then close the account.	Clerk	On going
Traffic consultation	Chase costings from James Wright	JA	On going
Broadband & Mobile phone	Quotes to be discussed JA/DC/Clerk	DC JA Clerk	On going
TOSCC	Review hire fees	NT	Aug
TOSCC / Carillion	Check County Council's preferred supplier list	NT	Aug
Allotment letters	Send out	Clerk	July
Village street signs	Consult PSCO	SM	Aug
Millennium Woods	Report to Woodland Trust	DC	Aug
Gardener for town hall	Appoint one	DB	Aug
Dog bin	Place order	Clerk	Aug