

BAMPTON PARISH COUNCIL
Ordinary meeting of the council held on 12th April 2017
at 7.30pm in the Town Hall

PRESENT: Cllrs Allinson, in the Chair, D Bamber, R McBrien, N Thorpe, P Foster, P Smith, R McBrien, H Rainey.

44/2017 Apologies for absence
 Cllrs R Wilkins, S McLaren, S Taylor, D Clarke, County Cllr J Mills, District Cllrs M Barrett & T Fenton, Mrs C Street (Clerk to the Parish Council)

45/2017 Variation of order of business
 None

46/2017 Declarations of interest
 Cllr Allinson declared interest in planning applications 17/00489/FUL & 17/00885/HHD.
 Cllr Smith declared an interest in planning application 17/00489/FUL

47/2017 District & County Councillors' Reports
 The District & County Councillors were not present to give reports this month.

48/2017 Public participation
 None.

49/2017 Confirmation of minutes
 The minutes of the meeting held on 8th March 2017 were signed as a true record.

50/2017 Actions update
 See attached list.

51/2017 Notices of planning decisions
 These were circulated to all councillors prior to the meeting, but were not discussed.

52/2017 Planning applications

17/00489/FUL	Demolition of asbestos roofed single garage and erection of attached 3 bedroomed house to the side. 42 Bushey Row. No objection. Note: The council would like to ask that Building Control ensures the asbestos removal is undertaken correctly.
17/00771/FUL	Conversion of garage to annex and erection of detached garage. Windmill House Station Road. No objection.
17/01096/OHL	Notification for proposed overhead works to power lines. Street Record Bampton Road Aston. No objection.
17/00862/HHD	Erection of first floor rear extension. 14 The Pieces. No objection.
17/00848/HHD	Remove existing Leylandii Hedge and construct new stone boundary wall with timber entrance gates. Barn End House, Weald Street, Weald. No objection.
17/01156/HHD 16/03826/HHD	Alterations and erection of extensions to Deanery Cottage and Shilbrook Barn. The Deanery Church Close. No objection.
17/00885/HHD	Erection of single storey rear extension. 12 Ampney Orchard. No objection.

53/2017 Finance and Accounts for Payment:

Finance and General Purpose committee meeting update, and signing the annual governance statement were not completed at this meeting due to the clerk's absence. The following payments were approved for electronic payment:

HMRC	PAYE for quarter 4	£1409.37
Louise Williams	Lengthsman's expenses	£47.99
Jacky Allinson	Meeting refreshments	£6.24
Chris Smith	Cemetery upkeep	£120
WODC	Rates for Old School Community Centre	£3728
WODC	Rates for Town Hall	£2902.84
WODC	Rates for cemetery	£116.63
Community First	Annual Membership	£70
WODC	Cemetery waste collection	£213.98
WODC	Dog bin emptying	£177.73
Property Care	Town Hall heaters	£1980
Wel Medical	Defibrillator pads	£70.92
Diocese of Oxford	Half year rent for allotments	£32.50
Pauline Smith	Meeting refreshments & meet MP refreshments	£45.69
Carillion	Old School Community centre maintenance	£3740.34
Southam Electrical	Town Hall electrics	£625.47
AK Timms	Varnish & brush for benches	£57.09
British Gas	Old School Community Centre	£2178.33
Securipol Ltd	Annual retainer charge Old School Community Centre	£330
ACS Bower	Jubilee bench base	£510
Onestop promotions	Proforma invoice for new flag and pole base	£225

54/2017 Mercury Court Playing field Report

A report was sent out prior to the meeting and its contents were noted.

55/2017 Old School Community Centre Report

A report was sent out prior to the meeting and its contents were noted. Decisions were made on the following items:

- Immersion water heater wiring £358.40
- New digital pressure control unit £1022.96
- All invoices from Carillion to be sent to Cllr Thorpe for pre-approval before payment is agreed.

56/2017 Cemetery report

- Change of use planning application has been lodged and registered.
- Parking area dug up for water connection. Solicitors may need to be involved once Thames Water have been consulted. Cllr Rainey to action.

57/2017 Allotment report

An update was given and its contents were noted.

58/2017 Town Hall report

A report was sent out prior to the meeting and its contents were noted. Decisions were made on the following items:

- The proposed installation of a water boiler at a cost of £910 was not required at this time.
- New vacuum cleaner at a budget of £110 was agreed. Cllr Bamber to dispose of old one.

59/2017 Highways update

A report was sent out prior to the meeting and its contents were noted. Decisions were made on the following items:

- The decision about the proposed removal of parking time restriction in the market square is deferred until further information and costs are gathered.
- Make a Freedom of Information request regarding the number of tickets issues in market square in last 12 months.
- It was agreed a new parking space would not be located outside Quebec House on Bell Lane.
- Obtain costs for new crossing outside the co-op and traffic calming at junction of High Street and Aston Road.

60/2017 Report on village matters (received after agenda was set)

- Section 106 monies list has been drafted for Cala Homes.

61/2017 Correspondence

Houses of Parliament	Details of UK Parliament week on November was noted.
Clean Slate charity	Request for donation was declined.
Robert Courts MP	Follow up from meeting with the parish council was noted.

62/2017 Course and certification for chemical weed killing by Lengthsman.

This was not discussed.

63/2017 Use of parish council notice board by SPAJERS

It was agreed that SPAJERS could use our noticeboard for administrative purposes, for example contact details, but not to advertise events. The request to erect a new locked noticeboard on the Town Hall wall next to the post office door was declined.

64/2017 Open letter regarding housing development in Bampton

It was agreed to send an open letter to Oxford Times, our MP, Witney Gazette, leader of West Oxfordshire District Council, Bampton Beam and on our parish council website. The contents were agreed with a few minor changes.

65/2017 Request for grant to Bampton Primary School swimming pool.

As no costs were available this was could not be discussed.

66/2017 Parish Council meeting start and finish times.

It was agreed to start all future meetings at 7pm and that no extension of the meeting would be agreed past 10pm. Another meeting is to be arranged should there be any outstanding items.

67/2017 Information Management Annual Report.

This was noted

67/2017 HR committee meeting update.

An update was given and all suggestions made were agreed.

68/2017 Update on traffic order consultation.
This was discussed under Highway Update.

69/2017 Risk Register
Cllr Foster volunteered to update the risk register.

With no further business to discuss the meeting finished at 9.32pm.

Signed.....

Dated.....

ACTION LIST

ITEM	ACTION TAKEN	NAME	BY DATE
Cemetery plans	Draw up plan of new part of cemetery	JA	On going
Former site of bench in market sq	Tidy up area round tree trunk	DB	On going
Bark under spinning cup	Ask Louise Williams for RoSPA advice	ST	Apr
Grass cutting agreement	Get advice from OALC/ view insurance docs	DC	apr
Cemetery water connection	Consult Thames water	HR	May
Market square traffic	Freedom and info request for parking tickets	PS	May
Market square traffic	Get costs for road crossing	SM	May
Open letter	Send to agreed list of press	RMc	May
Risk Register	Updates	PF	May