

BAMPTON PARISH COUNCIL
Ordinary meeting of the council held on 11th October 2017
at 7.00pm in the Town Hall

PRESENT: Cllrs J Allinson, in the Chair, P Foster, S McLaren, D Bamber, D Clarke, H Rainey, R Wilkins, R McBrien, S Taylor (arrived 7.25pm)

IN ATTENDANCE: Mrs C Street, Clerk to the Parish Council, District & County Cllr T Fenton (left 8pm).

178/2017 Apologies for absence
 Cllrs N Thorpe, P Smith

179/2017 Variation of order of business
 None

180/2017 Declarations of interest
 None

181/2017 District & County Councillors' Reports
 An update was given on the following topics:
West Oxfordshire District Council (WODC)

- Planning meeting
- Public shared services

Oxfordshire County Council (OCC)

- Locality meeting including a highways briefing on road repairs
- Parish council received feedback on Section 106 request for Mt Owen Road development and would like to discuss this further with the representative from county council. Cllr Fenton to look into who this would be.

182/2017 Confirmation of minutes
 The minutes of the meeting held on 13th September 2017 were signed as a true record.

183/2017 Actions update
 See attached list.

184/2017 Public participation
 None present.

185/2017 Notices of planning decisions
 These were circulated to all councillors prior to the meeting, but were not discussed.

186/2017 Planning applications

17/02911/HHD	Alterations and erection of single storey link and insertion of dormer window. Annexe Bovington 11 High Street. No Objections.
17/02815/HHD	Installation of two front dormers. New front porch. Courtlands Aston Road. No Objections

187/2017 Finance and Accounts for Payment

The following payments were approved:

Recreation Ground	1 st instalment of grant	£11,000
Nick Thorpe	Reimbursement refreshments, batteries & toilet rolls	£12.47
Pauline Smith	Reimbursement for refreshments	£2.49
Margaret L Johnsons	Office supplies	£133.52
Chris Smith	Sept works	£1579
Practical Financial Mgt	Meeting attendance	£60
D Tipton Ltd	Oven repair & call out	£153.24
Bampton Beam	Funding for summer issue	£700
Bampton Garden Plants	Plants	£37.42
Ubico	Empty dog bins	£90.80
Gareth Pursey	Mercury Park repair to woodwork	£231.35
HMRC	PAYE quarter 2	£1215.63
WODC	Cemetery waste collection	£213.98
Diocese of oxford	Half year rent allotments	£32.50

188/2017 Mercury Court Playing Field Report

A report was received prior to the meeting and the following items were noted:

- A smashed TV was reported to PSCO Davies and was cleared up.

189/2017 Old School Community Centre Report

A report was received prior to the meeting and the following decisions were made:

- Ex gratia payment to be given to Ann Setch for reimbursement for supplies she didn't claim back.

190/2017 Cemetery report

The following decisions were made:

- Land purchase is moving slowly.
- Fees were discussed at length and it was confirmed that anyone not resident in Bampton would be charged double fees.

191/2017 Allotment report

A report was received prior to the meeting and the following decisions were made:

- The quote of £475 received to cut the hedges was agreed.
- Decision delegated to Cllrs Smith & Clarke to agree rent increase for 18/19 and give tenants notice.

192/2017 Town Hall report

A report was received prior to the meeting and the following decisions were made:

- Window (£360) and purlin (£96) repairs were agreed.
- A rotten window and broken lock still needs replacing.
- Scaffolders requested the Parish Council alarm the scaffolding following the theft of 2 ladders. PC funding for this was not agreed.
- An annual garden maintenance plan from Buzzy Bees was agreed, to commence next year.

193/2017 Highways update

A report was received prior to the meeting and the following decisions were made:

- Agreed to replace the posts in Broad Street (£760+VAT).
- Cllr McLaren to notify finance committee of total costs for replacing posts at entrance to village so that this can be included in the annual budget review.

- It was agreed to request the traffic order on condition that the expiry date for works to be completed is long enough for us to phase the works according to our budget. If ordered now, the administration/consultation time will likely take until spring 2018 for it to start.
- 3 x 25kg bags of gravel were agreed for filling in dips in footpath from Bridge Street to Sandford's field.
- Thank you to Rod Harris for filling in the pot holes outside the church with gravel.

194/2017 Report on village matters (received after agenda was set)
None reported.

195/2017 Correspondence
It was agreed to donate £100 to the Citizen's advice bureau.

196/2017 Planning proposals by Church Commissioners
Following discussions on the proposals the parish council opinions in principal to each site are as follows:

- Deanery Farm: We would consider supporting a planning application on this site for employment use only but do not think it is suitable for new residential dwellings, as per the SHELAA.
- Church Close: We are unable to comment on this site because the councillors are not all in agreement.
- Land behind the surgery: We welcome that you have reduced the number of houses but we are concerned that you still retain ownership of the land and may develop this further at a later date.

197/2017 Christmas Fair

- The list of requirements for the Christmas fair produced by Cllr Foster was agreed.
- It was agreed to ask the school if they would like to run a competition for a pupil to switch on the lights again this year.
- Clearing the carpark of cars still needs organising.

198/2017 Committee representatives
The following councillors have volunteered to fill the committee vacancies:

- Finance and General Purpose Committee – Cllr McLaren
- Planning Committee – Cllr Foster
- HR Committee – still vacant

199/2017 HR Committee meeting update

- Changes to the staff contract clauses related in equality, pay and grading were ratified.
- Staff handbook was ratified
- It was agreed to investigate General Data Protection Regulations (GDPR) implications.

200/2017 Tree update

- The annual Visual Tree Assessment (VTA) of £350 was agreed.

With no further business to discuss the meeting finished at 10.00pm.

Signed.....

Dated.....

ACTION LIST

ITEM	ACTION TAKEN	NAME	BY DATE
Banking	notify customers of new Unity bank a/c for paying in.	Clerk	On going
Banking	Transfer balance of disbursement a/c to the Rec Ground charity, and then close the account.	Clerk	On going
TOSCC	Review hire fees	NT	On going
Noticeboard on New Rd	Ask Cala homes to supply one	RW	On going
Standing orders	Amend clause 40 & add to agenda for signing	Clerk	On Going
replacing posts at entrance to village	notify finance committee of total costs for budget review	SM	Nov
Christmas fair	Organisation	All	Nov