

BAMPTON PARISH COUNCIL
Ordinary meeting of the council held on 10th February 2016
at 7.30pm in the Town Hall

PRESENT: Cllrs Cllrs J Allinson, in the Chair, R Wilkins, D Clarke, N Thorpe, R McBrien, H Rainey, P Smith, S Taylor & S McLaren.

IN ATTENDANCE: Mrs C Street, Clerk to the Parish Council, County Cllr J Mills, District Cllrs M Barrett

22/2016 Apologies for absence
District Councillor Ted Fenton

23/2016 Variation of order of business

24/2016 Declarations of interest
None given.

25/2016 District & County Councillors' Reports
Oxfordshire County Council (OCC):

A report was sent out prior to the meeting and the following items were discussed:

- 18 and 19 bus services update
- Aston road/ Buckland road/ High street junctions costs were given, which will be discussed next meeting.
- Ownership of the London plane tree outside St Mary's Church. County Highways have agreed to raise the canopy.

West Oxfordshire District Council (WODC)

A report was sent out prior to the meeting containing updates on the following items:

- WODC Car Parking Survey. West Oxfordshire residents and businesses are being asked for their views and opinions about car parking in its towns and villages.
- Wenrisk Ward ay Witney hospital will reopen on schedule.
- Better Care Action Plan
- Oxford Health Foundation Trust – Care Quality commission comprehensive inspection outcome.
- South Central Ambulance Service
- Future Provision of Intermediate Care in North Oxfordshire

26/2016 Confirmation of minutes
The minutes of the meeting held on 13th January 2016 were signed as a true record.

27/2016 Actions update
See attached list.

28/2016 Notices of planning decisions

15/04228/HHD	Erection of first floor side extension. 23 Talbot Fields, Bampton. REFUSED.
--------------	--

29/2016

Planning applications

15/04526/FUL	PROPOSAL: Proposed demolition of existing uninhabited bungalow and erection of new two storey domestic dwelling Bournmead, Clanfield Road, Weald We have NO OBJECTIONS to the demolition of the bungalow and the principle of a replacement detached property, however we don't think the current proposal sits well with the vernacular in Bampton and we would like to see it all built of stone rather than rendered.
15/04532/HHD	Construction of new detached garage. Land South Of Bampton Cemetery Landells NO OBJECTION
16/00383/HHD	Erection of single storey extension. Wealhay Lavender Square Bampton (not on original agenda but the deadline is before the next parish council meeting so it has been added) NO OBJECTION

30/2016

Finance and Accounts for Payment

The following cheques were approved and signed:

Dee Clarke	Reimbursement for Drop Box (Paid before this meeting)	£79
Volunteer Linkup	Donation	£100
David Hawkins	Flood barrier expenses reclaim (FROM CHARITY SHOP DISBURSEMENTS A/C)	£46.57
Pyrotec	Call out charge to Old School Community Centre (Paid before this meeting as invoice dated 2015 was never received)	£132
Locks and Glazing	Old School Community Centre repairs	£85
Jacky Allinson	Reimbursement for drinks at Xmas meal from the chairman's expenses.	£111.70
Chris Smith	January upkeep & clearance	£330
Xtra Hands	Gardening february	£30
OALC	HR course x 2	£156
Louise Williams	Lengthsman expenses	£24.10
Wileman & Sons	Window cleaning	£60

Update from Finance and General Purpose Committee meeting:

- Quarterly budget review is on track
- Online banking forms have been signed and taken to HSBC
- No action is needed regarding recent Audit changes. We will automatically opt in and be allocated an external auditor.
- Finances for funding Pembroke Place Play Park were discussed. It was RESOLVED to transfer £20k from the parish council to the Recreation Ground Trust for this purpose.

31/2016 Mercury Court Playing field Report

The monthly playground checklist was sent out to all councillors before the meeting. There were no resolutions made.

32/2016 TOSCC Report

A report was sent out prior to the meeting and the following resolutions were made:

- RESOLVED to accept the quote from Carillion for connecting the input fan to the gas system, replacing hot water pump and investigating fault light for £1049.
- RESOLVED to buy a new upright vacuum cleaner.
- RESOLVED to agree to HR committee's proposal concerning TOSCC Manager's salary.
- Cllr Thorpe to respond to complaint letter about the cleaning.

33/2016 Cemetery report

It was reported that Prestige Buildings are using the tap in the cemetery for water to their building site. Clerk to respond and ask them to refrain from doing this and reimburse the council for the water used.

34/2016 Allotment report

None given

35/2016 Report on village matters (received after agenda was set)

- Chairman gave permission for flower stall to be held in market square on valentine's weekend.
- Blue Cedar Homes have contacted the parish council as a matter of courtesy to inform us that they have an option on the piece of land adjacent to Pembroke Place playpark to build retirement homes. This is for information only and no application has been made.

36/2016 Correspondence

David Hawkins	Flood barrier update letter, for information.
---------------	---

37/2016 To discuss the future of the Children's Centre

Any discussions are to be postponed until such time that we receive further information on its future.

38/2016 To consider request to install cash machine outside the town hall at the Post Office.

There were no objections to the idea of installing a cash machine in principal, on the understanding that the Post Office would provide a full proposal to the parish council, organise listed building consent and be fully responsible for all aspects of this as the parish council do not wish to be involved.

39/2016 To discuss flooding on Landells.

Cllr McLaren to write to Bampton Manor regarding the surface water, following recommendation by County Council Fix My Street.

40/2016 To exclude the public and press in the public interest for consideration of the following items:
To review clerk's salary following completion of Certificate in Local Council Administration.

The proposal was agreed.

41/2016 To discuss commencement of New Road housing development by Cala Homes.

Cllr McBrien to request copy of the transport plan from District Council and enquire about drainage.

42/2016 Public participation
 No public attended

With no further business to discuss the meeting finished at 9.40pm.

Signed.....

Dated.....

ACTION LIST

ITEM	ACTION TAKEN	NAME	BY DATE
Town Hall	Get quotes to insulate the roof. Installation of Post Office WC to be funded by New Road 106 agreement.	JA	On going
Draw up plan of newer part of cemetery	Cllr Allinson to draw up the section of the plan that was agreed with the clerk.	JA	On going
Purchase of additional land for the cemetery	A provisional quote for £4500 for the land was given, however this still needs to go to consultation before being confirmed. This has been chased several times with no reply.	HR	On going
Weightlifters signed rental agreement for TOSCC	Cllr Thorpe to arrange meeting with weightlifters to review contract.	NT	March 2016
Market Square bench	Call received from OCC via fix my street said they would not repair this. Clerk to ask Seb Wilsker for quote/advice.	Clerk	On going
Cemetery tap	Cllr Rainey to ask Joe Wright to replace tap.	HR	On going
Tree in triangle of land outside the church.	County Highways have agreed to raise tree canopy as is highways safety issue.	Clerk	On going
Mobile phone	Cancel contract with Vodafone. The contract expires on 20 th March so we need to give 30 days' notice. Clerk to cancel on 20 th Feb	Clerk	20 Feb
Cemetery water	Write to Prestige Builders about water usage	Clerk	Mar
Complaint re. cleaning at TOSCC	Cllr Thorpe to reply	NT	Mar
Cash machine	write to Mr Bajwa	Clerk	Mar
Flooding at Landells	Write to Bampton Manor	SM	Mar
Cala Homes transport plan	Get copy from WODC	RM	Mar