

BAMPTON PARISH COUNCIL
Minutes of annual meeting of the council held on
9th May 2018 at 7.00pm in the Town Hall

PRESENT: Cllrs J Allinson (in the Chair), P Smith, D Bamber, R McBrien, S McLaren, P Foster.
IN ATTENDANCE: Mrs C Street, Clerk to the Parish Council, District & County Cllr T Fenton, District Cllr J Mills.

- 94/2018 Election of chairman
Jacky Allinson was elected as chairman for the ensuing year.
- 95/2018 Election of Vice chairman
Douglas Bamber was elected as vice chair for the ensuing year.
- 96/2018 Acceptance of office by the chairman
The chairman signed the declaration of acceptance of office.
- 97/2018 Apologies for absence
Cllrs H Rainey, D Clarke, & S Taylor.
- 98/2018 Variation of order of business
The Old School Community Centre report was brought forward to item 99/2018.
- 99/2018 Old School Community Centre Report
A report was given by ex-councillor Nick Thorpe and the following resolutions were made:
- Boiler recommendations by Aldens of £422 + VAT to alter timer & replace valve.
 - Boxing Club proposed payment plan was agreed by unanimous vote, with the following conditions:
 - Boxing Club set up a regular monthly standing order from an official Boxing Club bank account for a 6 month trial period.
 - After 6 months the parish council would like to attend a boxing club committee meeting to review the situation.
 - Annualised fees to be suggested.
 - Boxing Club to sign a new hiring agreement.
 - The parish council to make regular checks.
- 100/2018 Declarations of interest
None.
- 101/2018 Councillor Declaration of Acceptance forms
All councillors present signed their declaration of acceptance of office forms. It was agreed that Cllrs Rainey, Clarke and Taylor could sign theirs after the meeting as they are absent.
- 102/2018 District & County Councillors' Reports
An update was given on the following topics (*details can be obtained by contacting the County Council at www.oxfordshire.gov.uk or District Council at www.westoxon.gov.uk or 01993 861000*):

County Council

- Pot hole road repairs have begun.

District Council

- James Mills was elected as District Councillor.
- Village litter bins are to be requested by parish council. The District Council will pay for the installation and the parish council pay for the emptying.
- Litter picking equipment is available for anyone wishing to organise a litter pick.

- Gulley road sweeping.
- Responses from district council to online enquiries is slow, or not happening.
- Local Plan & Growth Deal update.
- Affordable housing and how homes are allocated.

103/2018 Confirmation of minutes

The minutes of the meeting held on 11th April 2018 were signed as a true record.

104/2018 Actions update

See attached list.

105/2018 Public participation

None.

106/2018 Appointment of Committees/Working Parties

Appointments were agreed.

107/2018 Meeting days

Meeting days were agreed as the second Wednesday of the month at 7pm for the ensuing year.

108/2018 Notices of planning decisions

None received.

109/2018 Planning applications

None.

110/2018 Annual insurance renewal.

Agreed to continue insurance cover with our current provider, BHIB. Clerk to diarise seeking alternative quotes early 2019.

111/2018 Finance and Accounts for Payment

The following payments were approved:

Bampton Beam	Subsidy	£700
Jacky Allinson	Reimburse for Lengthsman items from B&Q	£22.86
Glasdon UK	Gates for village entrance	£1635.24
Bampton Garden Plants	Market Square plants	£49.94
BHIB Insurance	Annual Insurance renewal	£4070.48
Chris Smith	Mowing & maintenance for April	£1611
Recreation Ground Charity	2 nd half of grant for 2017-18	£11,000

112/2018 Appointment of an internal auditor for the forthcoming year.

Agreed delegate decision to Finance and General Purpose committee to appoint an internal auditor after comparing quotes.

113/2018 Banking signatories.

Agreed that all of F&GP committee will be signatories. Clerk to remove Nick Thorpe and add Douglas Bamber to list.

114/2018 Mercury Court Playing Field Report

A report was distributed prior to the meeting and there were no resolutions made.

- 115/2018 Cemetery report
Nothing to report.
- 116/2018 Allotment report
Nothing to report.
- 117/2018 Town Hall report
- Review of the fire risk assessment is currently being undertaken.
 - Mr Bajwa at the Post Office would like us to update the lease in the name of a limited company and has agreed to extend the lease by a further 10 years (with a break clause).
- 118/2018 Highways update
A progress report was received prior to the meeting and there were no resolutions made.
- Gates are to be installed imminently on the Aston Road entrance.
- 119/2018 Report on village matters (received after agenda was set)
- OCC parish councils liaison meeting Tue 30th Oct in Chipping Norton. Clerk to book 2 places.
 - Request was made for the parish council to consider starting a Neighbourhood Plan. Cllr Allinson to ask Society for the Protection of Bampton for a proposal of costs, time scales and who will work on this.
- 120/2018 Correspondence
None other than already mentioned on agenda or regular emails.
- 121/2018 Bampton gardening club show
It was agreed to sponsor the Annual Gardening Show for £30.
- 122/2018 Keep Britain Tidy dog fouling campaign
Item carried over to next meeting.
- 123/2018 GDPR implementation
An update was given on the actions completed for GDPR compliance.

With no further business to discuss the meeting finished at 9.35pm.

Signed.....

Dated.....

ACTION LIST

ITEM	ACTION TAKEN	NAME	BY DATE
Internal auditor	Get quotes from recommended auditors for F&GP to consider.	Clerk	June
Dog in cemetery	Send note to owner	HR	On going
Post Office WC	Apply for listed building consent	JA	On going
Speed checks	Contact PCSO for latest speed data	JA	On going
Insurance	Clerk to diarise seeking alternative quotes early 2019.	Clerk	June
Banking signatories	Update to new F&GP members	Clerk	June
OCC parish councils liaison meeting	Book 2 places	Clerk	asap
Neighbourhood Plan	Ask for 'business plan' proposal	JA	June